

OFFICE OF THE
BALURGHAT MUNICIPALITY



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Memo No – 549/HS-20

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NOTICE INVITING e-QUOTATION NO: MAD/ULB/BLGT/01/19-20

Name of work:- Hiring of tractors, Bolero pickup & Tata Ace vans for sanitary and conservancy department of Balurghat Municipality.

1. Applications are invited as specified by the Administrator, of Balurghat Municipality, P.O- Balurghat, Dist- Dakshin Dinajpur. Invites e-QUOTATION (Electronic Quotation) from eligible resourceful & bonafide contractors for the year 2019-2020.
2. Applicants willing to take part in the process of e-Quotation will have to be enrolled & registered with the Government e-Portal system through logging on to <https://wbtenders.gov.in> using the option —Click here to Enroll. Possession of a Valid Class II Digital Signature Certificate (DSC) in the form of smart card/e-token in the Company's name is a prerequisite for registration and participating in the Quotation submission activities through this web site. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://wbtenders.gov.in>
3. Intending quotationers can search and download NIEQ and other tender documents electronically by logging on to the website <https://wbtenders.gov.in>, using his Digital Signature Certificate (DSC). This is the mode of collection of quotation documents electronically.
4. For participating in the tender, the earnest money will be deposited by the bidder through the following payment mode as per Finance Department Order No. 3975-F(Y) dated 28th july, 2016 (Annexure – A) – a) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway. b) RTGS/NEFT in case of offline payment through bank account in any bank. Tender will be declared informal if Earnest money is not submitted as directed above.
5. *A prospective quotationers shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.*
6. **Eligibility criteria for participation in Quotation:**
 - i) The prospective quotationers who are eligible to participate (Bonafide Outsider Contractors / Owner of vehicles/ Engineers Co.Op. / Labour Co. Op. etc.) should have sufficient resources, financial solvency, sufficient experience during the last 5 (five) financial years prior to the date of issue of this Notice for similar nature of works under the State/Central Govt. Undertaking, Board/Corporation, Local Bodies or similar Govt. Organization etc. through online.
 - ii) Uploading of scanned copies of Pan Card, up to date Income Tax Return receipts, up to date Professional Tax receipts, valid Trade License in the Technical Proposal as Non Statutory Documents.
 - iii) Registered Unemployed Engineer's Co-Operative Societies and Registered Labour Co-Operative Societies are to upload the documents apart from the documents mentioned under Cl. 6(ii) Registration certificate, Bye Laws, audited balance sheet showing up to date accounts as Non Statutory Documents.
 - iv) The Partnership Firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum as Non Statutory Documents.

The Quotation Documents shall consist of the following documents:

- i. NIEQ