

OFFICE OF THE BALURGHAT MUNICIPALITY



SOVA MAJUMDER SARANI
BALURGHAT : DAKSHIN DINAJPUR

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Date - 05.08.2020

Memo No. 3157 /PW(Elec)-3

NOTICE INVITING e-QUOTATION NO: MAD/ULB/BLGT/ELECTRICAL/04/19-20 (Through Pre-qualification)

(Submission of Quotation through online)
On behalf of the board of administrators, The Chairperson, Balurghat Municipality, invites e-Quotations electronic quotation process), to obtain a rate for supplying electrical articles as per enclosed list and under conditions set forth below for the year 2020-2021 (i.e. from 01.04.2020 to 31.03.2021). Details of quotation with necessary requirement towards submission/download of Quotation Papers will be available from website: - <http://etender.wb.nic.in> or <http://wbenders.gov.in> directly with the help of Digital Signature Certificate (DSC).

1. Applicants willing to take part in the process of e-Quotations will have to be enrolled & registered with the Government e-Procurement system; through logging on to <http://wbenders.gov.in> using the option - Click here to Enroll. Possession of a valid Class II Digital Signature Certificate (DSC) in the form of smart card/e-token in the Company's name is a prerequisite for registration and participating in the Quotation submission activities through this web site. Digital Signature Certificate can be obtained from the authorized certifying agencies, details of which are available in the web site <http://wbenders.gov.in>
 2. Intending Quotationers can search and download NI e-Q and other Quotation documents electronically by logging on to the website <http://wbenders.gov.in>, using his Digital Signature Certificate (DSC). This is the mode of collection of Quotation documents electronically.
 3. For participating in the tender, the earnest money will be deposited by the bidder through the following payment mode as per Finance Department Order No. 3975-F(Y) dated 28th July, 2016 (Annexure - A) - a) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway. b) RTGS/NEFT in case of offline payment through bank account in any bank. Quotation will be declared informal if earnest money is not submitted as directed above.
- 4. Eligibility criteria for participation in quotation:**
- i) The prospective quotationers who are eligible to participate should have sufficient experience during the last 5 (five) financial years prior to the date of issue of this Notice for supplying electrical articles under Govt. department, Municipality, WBSEDCL. will be eligible to participate in the quotation under the State/Central Govt. Undertaking, Board/Corporation, Local Bodies or similar Govt. Organization etc.. Scanned copy of Payment certificates or completion certificates issued by the concerned Executing Authority should be uploaded as Non-Statutory Document through online.
 - ii) Uploading of scanned copies of Pan Card, up to date Income Tax Return receipts, up to date Professional Tax receipts, G.S.T. registration certificate valid Trade License in the Technical Proposal as Non Statutory Documents.
 - iii) The Partnership Firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum as Non Statutory Documents.

The Quotation Documents shall consist of the following documents:

- i. Tender Form Municipal K Form
- ii. NIQ
- iii) BOQ/ Price Schedule

5. Submission of Quotations

5.1 General process of submission

Quotations are to be submitted online through the website, in two folders, at a time for each work, one is Qualifying Bid and the other is Financial Bid, before the prescribed date and time mentioned in Table-I.
Using the Digital Signature Certificate (DSC), the documents are to be uploaded virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats).

a. Statutory folder containing,

- i) Application in letter headed pad duly signed in. Letter head should contain full address, telephone no. mobile no, fax & e-mail.
- ii) Notice Inviting Quotation
- iii) Tender Municipal K Form
- iv) BOQ

Note:

- i. Only downloaded copies of the documents are to be uploaded, virus scanned and digitally signed by the contractor.
- ii. Quotations will be summarily rejected if any item in the statutory cover is missing.

- iii. In case of any inadvertent typographical mistake the same to be treated to be corrected as to confirm to the prevailing relevant schedule of rates or technically sanctioned estimate.
- iv. Necessary deduction i.e. G.S.T., S.T. I.T. CESS, Royalty etc. will be made as per relevant Govt. order.

b. Non-Statutory Technical cover containing,

- i. Up to date Professional Tax (PT) Clearance receipts, IT PAN Card & Income Tax Return receipts, G.S.T. registration certificate, Provident Fund Receipt Challan valid up to the date of opening of the quotations. Valid application for such clearance addressed to the competent authority may also be considered, if necessary.
- ii. Registered Deed for Partnership Firm, if applicable with notary.
- iii. Certificate during the Last 5 (five) consecutive years as stated in Clauses 6 (i).
- iv. Experience profile should be furnished as per following table.

Experience profile

List of projects completed for supplying electrical articles as per enclosed list and under conditions set forth below for the year 2020-2021 (i.e. from 01.04.2020 to 31.03.2021) for the last 5(five) financial years.

Name of Agency	Name location & nature of work	Date of commencement	Schedule date of completion	Actual date of completion of work	Reason for delay in completion (If any)

Note: Applicant may add necessary column and space, if required from his end.

THE ABOVE STATED NON-STATUTORY TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the —My Documents list and then click the tab —Submit Non Statutory Documents to send the selected documents to Non-Statutory folder. Next, click the tab —Click to Encrypt and upload and then click the —Technical Folder to upload the Technical Documents.

Sl. No	Category Name	Sub Category Description	Details
A.	CERTIFICATES	CERTIFICATES (ALL CERTIFICATE SHOULD BE UP TO DATE)	1. PAN Card 2. P Tax (CHALLN) 3. Income Tax Return receipts (refer clause 6-ii) 4. Pre-Qualification Application (Form I) 5. Valid Trade license 6. GST registration certificate.
B.	COMPANY DETAILS	COMPANY DETAILS	1. Proprietorship Firm (Trade License) 2. Partnership Firm (Partnership Deed, Trade License) 3. LTD. Company (Registration Certificate, Trade License) 4. Co-Operative Society (Society Registration Certificate) Byelaws, up to date Audited Balance Sheet. 5. Power of Attorney (Registered)
C.	CREDENTIAL	Credential	1. The agency's who have credential for supplying electrical articles under Govt. department, Municipality, WBSEDCL will be eligible to participate in the quotation.

NOTE: FAILURE OF SUBMISSION OF ANY ONE OF THE ABOVE MENTIONED DOCUMENTS WILL RENDER THE QUOTATION LIABLE TO BE REJECTED.

6. Financial Proposal

- i) Financial proposal should contain the following documents in one folder i.e. Bill of quantities - (BOQ) the contractor is to quote the rates against each item online filled up in all respect including totaling.

- ii) Only downloaded copies of the above documents are to be uploaded virus scanned & digitally signed by the contractor.

- 7. Penalty for suppression / distortion of facts:** If any quotationers fails to produce the original hard copies of the documents uploaded or any other documents on demand of the Quotation Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the quotationer will be suspended from participating in the tenders on e-Tender platform for a period of 3 (Three) years. In

addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, the Administrator, Balurghat Municipality P.O Balurghat, Dist Dakshin Dinajpur may/shall take appropriate legal action against such defaulting tenderer. The authority may ask to show hard copies of all credentials, certificates, company details, partnership deeds etc. etc. as uploaded by the tenderer and allied papers in connection with this tender as and when necessary for verification purpose as per convenience of the authority during processing of this tender.

8. Rejection of Quotation

The employer (Quotation accepting authority) receives the right to accept or reject any quotation and to cancel the quotation process and reject all quotations at any time prior to the award of contract without thereby incurring any liability to the affected Quotationers or any obligation to inform the affected quotationers of the ground for employer's Quotation accepting authority) action.

9. Date & schedule

(Table-I)

a)	Name of the work:-	Supplying electrical articles as per enclosed list and under conditions set forth below for the year 2020-2021 (i.e. from 01.04.2020 to 31.03.2021)
b)	Name and Address of the Tendering authority	Chairperson, Board Of Administrators, Balurghat Municipality P.O Balurghat, Dist Dakshin Dinajpur.
c)	Eligibility of the Contractor :-	The agency's who have credential for supplying electrical articles under Govt. department, Municipality, WBSEDCL etc. within last 5(five) financial years and also should possess valid PAN card., G.S.T., Professional Tax Clearance Certificate, Valid trade license. MOU / Joint Venture/ sub contract in any form will not be allowed or provided in this contract.(refer clause 6-i)
d)	Earnest money:-	Rs.10000.00 earnest money will be deposited by the bidder through the following payment mode as per Finance Department Order No. 3975-F(Y) dated 28 th july, 2016 (Annexure – A) – i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway. ii) RTGS/NEFT in case of offline payment through bank account in any bank. Tender will be declared informal if Earnest money is not Submitted as directed above.
e)	<u>Date and Time Schedule as follows :</u>	
i)	Date of uploading of NleQ, and Quotation documents online (Publishing Date)	06.03.2020
ii)	Document downloaded / sell start date (on line)	07.03.2020 at 11.00 hour
iii)	Quotation submission start date (on line)	09.03.2020 at 11.00 hour
iv)	Quotation submission closing date (on line)	24.03.2020 at 15.00 hour
v)	Quotation opening date for Technical proposals (on line)	27.03.2020 at 12.00 hour
vi)	Date of uploading list for Technically Qualified quotationers (on line)	To be notified later
vii)	Date and place for opening of Financial proposals (on line)	To be notified during uploading of Technical Evaluation Sheet of quotationers.
viii)	Date of uploading of list of quotationers along with the offer rates through (on line)	To be notified later.
ix)	Also if necessary for further negotiation through offline for final rate	To be notified later.

10. Terms & Conditions:-

1. The agency's who have credential for supplying electrical articles under Govt. department, Municipality, WBSEDCL will be eligible to participate in the quotation.
2. The articles shall have to be supplied within 7 (Seven) days from the date of receipt of supply order.
3. Successful quotationers if fail to supply the articles within the schedule date, the earnest money may be forfeited.
4. In case of Fluorescent Tube light, LED tube light, Choke, LED bulb, Time switch, Contactor rate to be quoted including rate of marking. Fluorescent Tube light, LED tube light, Choke (as BALURGHAT MUNICIPALITY No. 2020-2021), by I.C.I. paint as per direction of the office.
5. The agency will be bound to provide 1 (one) year warranty in case of LED tube , LED bulb, Time switch & Contactor.

Enclo :- List of the Electrical articles.

Note:

1. In case of bundh/strike /holiday etc. falls on the schedule dates as mentioned above, the same will be treated on the next working day on the same time as scheduled above only for Sl. No. h) (v) to (x) of Table-1 unless otherwise notified through Net (e-PORTAL)
2. The successful quotationer shall has to execute an agreement with the authority as per usual norms in the K Form and a formal agreement on a non-judicial stamp of Rs.10/-.
3. In case of any dispute arising in this regard the Court of Balurghat will have exclusive Jurisdiction to deal with the same.
4. Payment will be made as per availability of fund.

Chairperson
Board of Administrator
Balurghat Municipality

05.3.2020

FORM -I
PRE-QUALIFICATION APPLICATION

To
The Chairperson
Board Of Administrators
Balurghat Municipality
Dakshin Dinajpur,

Ref. - Quotation for _____
(Name of work)

NleQ.No.:

Dear Sir,
Having examined the Statutory, Non statutory and NleQ documents, I/we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / us on behalf of _____ In the capacity _____ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- (a) Quotation Inviting and Accepting Authority/Engineer-in-Charge can amend the scope and value of the contract bid under this project.
(b) Quotation Inviting and Accepting Authority/Engineer-in-Charge reserves the right to reject any application without assigning any reason.

Encl:- e-Filling:-

1. Statutory Documents
2. Non Statutory Documents


Date: - Signature of applicant including title
and capacity in which application is made.

Memo No - 8157 /1(8)/PW(Elec) -3

Date:- 05.03.2020,

Copy to:-

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
 2. The Sub Divisional Officer, Balurghat Sadar, Dakshin Dinajpur.
 3. The District Information & Cultural Officer, Dakshin Dinajpur, Balurghat.
 4. The Executive Engineer, P.W.D., Dakshin Dinajpur, Division, Balurghat.
 5. The Executive Engineer, P.W.D. Electrical, Dakshin Dinajpur, Division, Balurghat.
 6. The Divisional Manager WBSEDCL, Dakshin Dinajpur, (D) Division, Balurghat.
 7. The Assistant Engineer, P.W.D., Balurghat Electrical Sub Division, Balurghat, Dakshin Dinajpur.
 8. The Assistant Engineer, WBSEDCL, Balurghat Customer Care Centre, Balurghat, Dakshin Dinajpur.
- For information and wide publication through their Notice Board please.

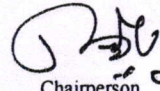

05/03/2020
Chairperson
Board of Administrator
Balurghat Municipality

Memo No:- 8157 /2(12)/PW(Elec)-3

Date:- 05.03.2020,


Copy to:-

1. Smt. Arpita Ghosh, Member, Board of Administrators, Balurghat Municipality.
 2. Sri. Shankar Chakraborty, Member, Board of Administrators, Balurghat Municipality.
 3. The Executive Officer, Balurghat Municipality.
 4. The Finance officer, Balurghat Municipality.
 5. The Assistant Engineer, Balurghat Municipality.
 6. Sri Agnibha Dey, S.A.E. Electrical (contractual), Balurghat Municipality.
 7. The O.S., Balurghat Municipality.
 8. The Accountant, Balurghat Municipality.
 9. The Cashier, Balurghat Municipality.
 10. Smt. J. Deb, Staff, Balurghat Municipality.
- For information and necessary action
11. Sri Mrinmoy Das, Computer Section, Balurghat Municipality. He is requested to upload the N.I.e.Q. on municipal website.
 12. Municipal Notice Board for wide publication.



05/03/2020
Chairperson
Board of Administrator
Balurghat Municipality

LIST OF THE ELECTRICAL ARTICLES (2020-2021)

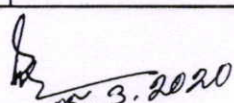
Sl. No.	Name of the Electrical Articles / Unit	Brand & other specification
1	Fluorescent Tube Light, 40 Wt. each	Philips, Champion, Bajaj, Surya, Crompton
2	Choke for Tube light (Copper) 40 Wt. each	Rashmi, Crompton, Philips
3	Starter for Tube Light, 40 Wt. each (Brass)	Philips, Cona, Crompton
4	LED Tube, 20 Wt.	Philips, Bajaj, Surya, Eveready,
5	LED Tube, 18 Wt.	Philips, Bajaj, Surya, Eveready,
6	LED Tube, 22 Wt.	Philips, Bajaj, Surya, Eveready,
7	Filament Lamp (230 volt) 60 Wt. each	Philips, Cema, Crompton
8	Pendent Holder (Plastic) each	Rupex, Maru, Pritom
9	Holder for T-5 lamp(pair)	Havells
10	PVC Wire (Copper) 2.5 SQ mm per coil	Finolex, Havells, Mescab
	PVC Wire (Copper) 1.0 SQ mm per coil	Finolex, Havells, Mescab
	PVC Wire (Copper) 1.5 SQ MM. per coil	Finolex, Havells, Mescab
	PVC Wire (Copper) 4 SQ MM. per coil	Finolex, Havells, Mescab
	PVC Wire (Copper) 6 SQ MM. per coil	Finolex, Havells, Mescab
11	PVC Wire (AL.), 2.5 SQ MM. per Coil	Power, Rezen
12	Flexible Wire 23/40 (copper), per coil	Electro, Power, Rezen
13	Tube Holder, Pair	Rupex, Maru, Pritom
14	Sodium Lamp (HPSV) SON-T 250 Wt.) each	Philips, Havells
	Sodium Lamp (HPSV) SON-T 150 Wt.) each	Philips, Havells
	Sodium Lamp (HPSV) 70 Wt. (E) each	Philips, Havells
	Sodium Lamp (HPSV) 70 Wt. (I) each	Philips, Havells
	Sodium Choke (HPSV) 250 Wt. each(copper make)	Philips, Havells
	Sodium Choke (HPSV) 150 Wt. each(copper make)	Philips, Havells
	Sodium Choke (HPSV) 70 Wt., each(copper make)	Philips, Havells
15	Lamp for Metal Halide 400 Wt.each	Philips, Havells
	Lamp for Metal Halide 250 Wt. each	Philips, Havells
16	Choke for Metal Halide 400 Wt.(copper make) each	Philips, Havells
	Choke for Metal Halide 250 Wt.(copper make) each	Philips, Havells
17	Ignitor for Sodium 250 Wt.each	Philips, Havells
	Ignitor for Sodium 150 Wt.each	Philips, Havells
	Ignitor for Sodium 70 Wt.each	Philips, Havells
18	Ignitor for Metal Halide, 400 Wt.each	Philips, Havells
	Ignitor for Metal Halide, 250 Wt.each	Philips, Havells
19	Condenser 33 MFD each	Siemens, Tipcon
	Condenser 20 MFD each	Siemens- tipcon
	Condenser 12 MFD each	Siemens- tipcon
	Condenser 2.5 MFD each	Siemens- tipcon


 05.3.2020
 Store Keeper (Elec.)
 Balurghat Municipality

20	Tube Holder Plate each	Best Quality
21	Cut Out 100 Amp. Each	Flora,GEC,JJ,Rezen
	Cut Out 60 Amp.each	Flora,GEC,JJ,Rezen
	Cut Out 30 Amp.each	Flora,GEC,JJ,Rezen
	Cut Out 15 Amp.each	Flora,GEC,JJ,Rezen
22	Tube Frem 4' (Excluding Tube. Choke, Starter) each	Lotus, Jackno (Best quality)
23	Palstic Tape, 10 Meter per roll	Steel grip
24	Holder for Sodium 150 Wt. each	Best Quality
	Holder for Sodium 70 Wt. each	Best Quality
25	Holder for Metal Halide 400 Wt. each	Best Quality
	Holder for Metal Halide 250 Wt. each	Best Quality
26	Switch 5 Amp each piano type	Anchor,Pritam
	Switch 15 Amp each piano type	Anchor, Pritam
	Switch 5 Amp each modular type	Anchor, Pritam
	Switch 15 Amp each modular type	Anchor, Pritam
	15 Amp Switch Socket Combined each	Anchor, Pritam
	15 Amp Switch Socket Combined S.S Five in one	Anchor, Pritam
27	Socket 5 Amp each	Anchor, Pritam
	Socket 15 Amp each	Anchor, Pritam
28	Electronic Regulator for Ceiling Fan each	Anchor, Pritam
29	P.L. lamp 9 W each	Philips,Havells
	P.L. lamp 11 W each	Philips,Havells
	P.L. lamp 18 W each	Philips,Havells
30	Choke for P.L. lamp 9 W each	Philips,Havells
	Choke for P.L. lamp 11 W each	Philips,Havells
	Choke for P.L. lamp 18 W each	Philips,Havells
31	M.C.B. 6 to 32 Amp. D.P. Each	Havells
32	M.C.B. 16 Amp, 32 Amp three pole Each	Havells
33	M.C.B. Isolator, 40 Amp D.P. each	Havells
34	M.C.B. Isolator, 63 Amp F.P. each	Havells
35	Battam Holder each	Anchor
	Angle Holder each	Anchor
36	Nut Bolt (4") all thread per KG	TATA
37	Gajal per KG	Iron make
38	Holder for P.L. lamp each	Philips,Havells
39	Connector (20 Amp) each	Best Quality
40	T-5 Fluorescent lamp - 24 W	Philips,Havells,Bajaj
41	Electronic ballast for T-5 lamp 2 x 24 W each	Philips,Bajaj
	Electronic ballast for T-5 lamp 1 x 24 W each	Philips,Bajaj


 05.3.2020
 Store Keeper (Elec.)
 Balurghat Municipality

42	Acrylic Cover HPSV 150W-SRP-51 each	Philips
	Acrylic Cover HPSV 70W SRX-12	Philips
43	Master- PLL Lamp 36W each	Philips,Havells
44	PLL-Choke 36 W 240 V (140-270) each	Philips, Havells
45	Electronic ballast - TL-36/40 Wt. HF EBE SLIM each	Philips
46	T-5 Holder (Pair)	Best Quality
47	Master PL-C-18 W	Philips,Havells
	Master PL-C-9W	Philips, Havells
48	Master PL-C-Choke 18 W	Philips
	Master PL-C-Choke 9W	Philips
49	P.V.C Board 8" x 12"	PRESTO
50	P.V.C Board 8" x 10"	PRESTO
51	P.V.C Board 6" x 8"	PRESTO
52	P.V.C Board 6" x 4"	PRESTO
53	P.V.C Board 4" x 4"	PRESTO
54	P.V.C Board 3" x 3"	PRESTO
55	P.V.C Casing 1"	PRESTO
56	P.V.C Casing 1.5"	PRESTO
57	3 (Three) Pin Top (copper) 5 AMP	Anchor, Pritam
58	3 (Three) Pin Top (copper) 15 AMP	Anchor, Pritam
59	PVC Gutca Per Box	Best Quality
60	Screw 1"	Best Quality
61	Screw 1.5"	Best Quality
62	Screw 3/4"	Best Quality
63	Metal Choke 70 W (copper make)	Havells Make
64	Metal Lamp 70 W	Havells Make
65	Metal Ignitor 70 W	Havells Make
66	LED Lamp(Bulb) 7 W, 9 W, 18W, 20W	Philips,Surya,Eveready, IB Led
67	PVC Wire (Alluminium) 2 Core (6mm)	Rezen
68	PVC Wire (Alluminium) 2 Core (10mm)	Rezen
69	Contactor (Type- ML2/415v) CAT. No. SS90701	L & T
70	Body Screw 1"	Best Quality
71	Body Screw 1.5"	Best Quality
72	Body Screw 3/4"	Best Quality
73	Fuse Wire 5	Best Quality
74	Fuse Wire 15	Best Quality
75	Fuse Wire 30	Best Quality
76	Trident Fittings	SOLITE
77	Main switch 16 Amp (Single Phase)	Havells
78	Main switch 32 Amp (Single Phase)	Havells


 05.3.2020
 Store Keeper (Elec.)
 Balurghat Municipality

79	Main switch 16 Amp (Three phase)	Havells
80	Main switch 32 Amp (Three phase)	Havells
81	Main switch 63 Amp (Three phase)	Havells
82	Main switch 100 Amp(three Phase)	Havells
83	LED Driver 36 Wt 441537005530	Philips
84	LED Driver 72 Wt 441537004770	Philips
85	Pouring Holder (Trident)	Rezen, Pritam
86	LED tube frem(4 feet)	Philips, Eveready
87	Power unit 20 Amp/ 25 Amp with starter	Havells
88	Power unit 20 Amp/ 25 Amp without starter	Havells
89	PVC LNT fuse (15 Amp)	Best Quality
90	4 pole conector	Best Quality
91	10 SWG bottle socket/ ring socket	Best Quality
92	6 SWG bottle socket/ ring socket	Best Quality
93	Change Over Switch 16 Amp, 32 Amp, 63 Amp, 100 Amp.	Havells
94	Bus-Bar 2 bars (Al), 4 bars (Al)	Best Quality
95	Bus-Bar 2 bars (Cu), 4 bars (Cu)	Best Quality
96	SPN MCB DB (Excluding MCB & Isolator) 2 way, 4 way, 2+4 way, 2+6 way, 2+8 way, 2+12 way.	Havells
97	TPN MCB DB (Excluding MCB & Isolator) 4 way, 6 way, 8 way.	Havells
98	PVC shaddle 6mm, 10mm, 12mm	Best Quality



Chairperson,

Board of Administrator
Balurghat Municipality

05.3.2020