

BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI
BALURGHAT : DAKSHIN DINAJPUR

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Memo No – 1524 /PW – 1

Date – 15.09.2021

NOTICE INVITING e-TENDER NO: MAD/ULB/BLGT/PW/03/21-22

Name of the Work: Renovation and up gradation of cement concrete Roads, Bituminous Roads, Masonry Drains and Building within Balurghat Municipality. (As per enclosed list in Annexure – 1).

1. Applications are invited as specified by the Chairperson, Board of Administrators, Balurghat Municipality on behalf of Balurghat Municipality, P.O- Balurghat, Dist- Dakshin Dinajpur. Invites e-Tender (Electronic Quotation) from eligible resourceful & bonafied suppliers as per the enclosed list of Items (Table -1)
2. Applicants willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Portal system through logging on to <https://wbtenders.gov.in> using the option –Click here to Enroll. Possession of a Valid Class II Digital Signature Certificate (DSC) in the form of smart card/e-token in the Company's name is a prerequisite for registration and participating in the Tender submission activities through this web site. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://wbtenders.gov.in>
3. Intending tenderer can search and download NleT and other tender documents electronically by logging on to the website <https://wbtenders.gov.in>, using his Digital Signature Certificate (DSC). This is the mode of collection of tender documents electronically.
4. For participating in the tender, the tenderer shall have to deposit the Earnest Money @ 2% of the estimated amount will be deposited by the bidder through the following payment mode as per Finance Department Order No. 3975-F(Y) dated 28th July, 2016 (Annexure – A) – i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway. ii) RTGS/NEFT in case of offline payment through bank account in any bank. Balance Earnest Money Deposit if any shall be deposited after acceptance of Bid Proposal as per direction of TIA/EIC.
Tender will be declared informal if earnest money is not submitted as directed above.
5. A prospective tenderers shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.
6. Eligibility criteria for participation in tender:
 - i) The prospective tenderers who are eligible to participate (Bonafide Outsider Contractors / Engineers Co.Op. / Labour Co. Op. etc.) should have sufficient resources, financial solvency, sufficient experience during the last 5 (five) financial years prior to the date of issue of this Notice single similar nature work under the State/Central Govt. Undertaking, Board/Corporation, Local Bodies or similar Govt. Organization etc., having a credential of 40% of similar nature of work, Scanned copy of Payment certificates or completion certificates issued by the Concerned Executing Authority should be uploaded as Non-Statutory Document through online.
 - ii) Uploading of scanned copies of Pan Card, up to date Income Tax Return receipts, up to date Professional Tax receipts, up to date GST registration Certificate, valid Trade License in the Technical Proposal as Non Statutory Documents.
 - iii) Registered Unemployed Engineer's Co-Operative Societies and Registered Labour Co-Operative Societies are to upload the documents apart from the documents mentioned under Cl. 6(ii) Registration certificate, Bye Laws, audited balance sheet showing up to date accounts as Non Statutory Documents.
 - iv) The Partnership Firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and

- v) Valid challans of minerals have to be submitted at the time of submission of bill, otherwise necessary deduction will be done as per Govt order
- vi) Test certificate has to be submitted for new works

The Tender Documents shall consist of the following documents:

- i. Tender Form Municipal K Form
- ii. NIT
- iii) BOQ/ Price Schedule

7. Submission of Tenders

7.1 General process of submission

Tenders are to be submitted online through the website, in two folders, at a time for each work, one is Qualifying Bid and the other is Financial Bid, before the prescribed date and time mentioned in Table-1.

Using the Digital Signature Certificate (DSC), the documents are to be uploaded virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats).

a. Statutory folder containing,

- i) Application in letter headed pad duly signed in. Letter head should contain full address, telephone no. mobile no, fax & e-mail.
- ii) Scanned copy of Earnest Money Deposit (EMD) as prescribed in the NIT, in favour of "Balurghat Municipality **payable at Balurghat,**
- iii) Notice Inviting Tender
- iv) Tender Municipal K Form
- v) BOQ/Price Schedule

Note:

- i. Only downloaded copies of the documents are to be uploaded, virus scanned and digitally signed by the contractor.
- ii. Tenders will be summarily rejected if any item in the statutory cover is missing.
- iii. In case of any inadvertent typographical mistake the same to be treated to be corrected as to confirm to the prevailing relevant schedule of rates or technically sanctioned estimate.
- iv. Necessary deduction i.e. GST registration Certificate, I.T, Royalty etc. will be made as per relevant Govt. order.

b. Non-Statutory Technical cover containing,

- i. Up to date Professional Tax (PT) Clearance receipts, PAN Card & Income Tax Return receipts valid up to the date of opening of the tenders. Valid application for such clearance addressed to the competent authority may also be considered, if necessary.
- ii. Up to date GST registration Certificate.
- iii. Registered Deed for Partnership Firm, if applicable with notary.
- iv. Certificate during the Last 5 (five) consecutive years [as stated in Clauses 6 (i) for single similar nature work of a credential value of 40% of the estimated cost for the work the contractor intends to participate.
- v. For Registered Unemployed Engineers' Co-Operative Societies and Registered Labour Co-Operative Societies *registration papers in support of their registration, Bye Laws, up to date audited balance sheet.*
- vi. Experience profile should be furnished as per following table.

Experience profile

List of projects completed of single similar nature work having a credential value of 40% of the estimated cost for the work for the last 5(five) financial years.

Name of Agency	Name location & nature of work	Tender No. & Work order No.	Name of E.I.C. responsible supervision of for work	Estimated amount put to tender(Rs)	Contractual rate	Date of commencement	Schedule date of completion	Actual date of completion of work	Reason for delay in completion (If any)

Note: Applicant may add necessary column and space, if required from his end.

THE ABOVE STATED NON-STATUTORY TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the —My Documents list and then click the tab —Submit Non Statutory Documents to send the selected documents to Non-Statutory folder. Next, click the tab —Click to Encrypt and upload and then click the —Technical Folder to upload the Technical Documents.

Sl. No	Category Name	Sub Category Description	Details
A.	CERTIFICATES	CERTIFICATES (ALL CERTIFICATE SHOULD BE UP TO DATE)	1. GST registration Certificate 2. PAN Card 3. P Tax (CHALLN) 4. Income Tax Return receipts (refer clause 6-ii) 5. Pre-Qualification Application (Form I) 6. Valid Trade license
B.	COMPANY DETAILS	COMPANY DETAILS	1. Proprietorship Firm (Trade License) 2. Partnership Firm (Partnership Deed, Trade License) 3. LTD. Company (Registration Certificate, Trade License) 4. Co-Operative Society (Society Registration Certificate) Bye Laws, up to-date Audited Balance Sheet. 5. Power of Attorney (Registered)
C.	CREDENTIAL	Credential	1. Payment or Completion Certificate for similar nature of Work Done within last 5(five) financial years (refer clause 6. i)

NOTE: FAILURE OF SUBMISSION OF ANY ONE OF THE ABOVE MENTIONED DOCUMENTS WILL RENDER THE TENDER LIABLE TO BE REJECTED.

8. Financial Proposal

i) Financial proposal should contain the following documents in one folder i.e. Bill of quantities - (BOQ) the contractor is to quote the rates against each item online filled up in all respect including totaling.

ii) Only downloaded copies of the above documents are to be uploaded virus scanned & digitally signed by the contractor.

9. Penalty for suppression / distortion of facts: If any tenderer fails to produce the original hard copies of the documents uploaded or any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the Tenderer will be suspended from participating in the tenders on e-Tender platform for a period of 3 (Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, the Chairperson, Board of Administrators, Balurghat Municipality P.O Balurghat, Dist Dakshin Dinajpur may/shall take appropriate legal action against such defaulting tenderer. The authority may ask to show hard copies of all credentials, certificates, company details, partnership deeds etc. etc. as uploaded by the tenderer and allied papers in connection with this tender as and when necessary for verification purpose as per convenience of the authority during processing of this tender.

10. Rejection of Tender

The employer (Tender accepting authority) receives the right to accept or reject any tender and to cancel the tendering process and reject all tenders at any time prior to the award of contract without thereby incurring any liability to the affected tenderers or any obligation to inform the affected tenderers of the ground for employer's (Tender accepting authority) action.

11. Date & schedule



(Table-I)

a)	Name of the work:-	As per enclosed list in Annexure - I
b)	Name and Address of the Tendering authority	Chairperson, Board of Administrators, Balurghat Municipality P.O Balurghat, Dist Dakshin Dinajpur.
c)	Eligibility of the Contractor :-	Enlisted contractor of PWD. Dte, Govt Bonafide outsiders, Reputed firm, Engineers Co-Operative, having an experience of single similar nature work of a credential value of 40% of the estimated cost executed under Government/Semi Government, Public Sector, Government autonomous body Municipality, Gram Panchayet within last 5(five) financial years and also should possess valid PAN card., GST registration Certificate, Professional Tax Clearance Certificate and Valid trade license, MOU / Joint Venture/ sub contract in any form will not be allowed or provided in this contract.(refer clause 6-i). Only payment certificate or completion certificate in respect of credential value may be included in NIT.
d)	Estimated cost: -	As stated in enclosed list of Annexure - I
e)	Earnest money:-	As per Annexure – I, Earnest Money will be deposited by the bidder through the following payment mode as per Finance Department Order No. 3975-F(Y) dated 28th July, 2016 (Annexure – A) – i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway. ii) RTGS/NEFT in case of offline payment through bank account in any bank. Tender will be declared informal if Earnest money is not submitted as directed above
f)	Time of completion	As per Annexure – I
g)	Terms and condition	i) 3(three) years maintenance cost will be borne by the Agency ii) Security money will be refunded in three installment i.e, 30% of the security money will be refunded after 1(one) year from the date of completion of the work. Next 30% of the security money will be

		refunded after 2(two) years from the date of completion of the work and rest 40% of the security money will be refunded after 3(three) years from the date of completion of the work
i)	<u>Date and Time Schedule as follows :</u>	
i)	Date of uploading of NleT, and Tender Documents online (Publishing Date)	16.09.2021
ii)	Document downloaded / sell start date (on line)	17.09.2021 at 11.00 hour
iii)	Tender submission start date (on line)	18.09.2021 at 11.00 hour
iv)	Tender submission closing date (on line)	04.10.2021 at 15.00 hour
v)	Tender opening date for Technical proposals (on line)	07.10.2021 at 12.00 hour
vi)	Date of uploading list for Technically Qualified Tenderers (on line)	To be notified later
vii)	Date and place for opening of Financial proposals (on line)	To be notified during uploading of Technical Evaluation Sheet of Tenderers.
viii)	Date of uploading of list of Tenderers along with the offer rates through (on line)	To be notified later. (L1 should submit original papers physically before issue of Work Order)
ix)	Also if necessary for further negotiation through offline for final rate	To be notified later.

Note:

1. In case of bundh/strike /holiday etc. falls on the schedule dates as mentioned above, the same will be treated on the next working day on the same time as scheduled above only for Sl. No. h) (v) to (x) of Table-1 unless otherwise notified through Net (e-PORTAL)
2. Scrutiny of technical proposal and recommendation thereafter and processing of Comparative Statement for acceptance etc. will be made by Municipal Engineering Directorate, Govt. of West Bengal under the Deptt. of Municipal affairs.
3. The successful tenderer shall has to execute an agreement with the authority as per usual norms in the K Form within 7 days after the issue of acceptance letter.
4. The contractors shall have to procure all materials including steel and cement as and when necessary as per directive of EIC whose decision is final and binding.
5. Recovery of 1% (one percent) for labour welfare cess of gross value of the bills to be made as per regulation of employment and conditions of service act 1996.
6. Site inspection should be made before submission of tender.
7. In case of any dispute arising in this regard the Court of Balurghat will have exclusive Jurisdiction to deal with the same.
8. The work order will be issued after receiving required fund from the competent Authority.


 Chairperson 15/9/21
 Board of Administrators
 Balurghat Municipality


FORM -I
PRE-QUALIFICATION APPLICATION

To
The Chairperson, Board of Administrators
Balurghat Municipality
Dakshin Dinajpur,

Ref: - Tender for _____
_____ (Name of work)

NleT.No.:

Dear Sir,
Having examined the Statutory, Non statutory and NleT documents, I /we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / us on behalf of _____ In the capacity _____ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

(a) Tender Inviting and Accepting Authority/Engineer-in-Charge can amend the scope and value of the contract bid under this project.

(b) Tender Inviting and Accepting Authority/Engineer-in-Charge reserves the right to reject any application without assigning any reason.

Enclo:- e-Filling:-

1. Statutory Documents

2. Non Statutory Documents

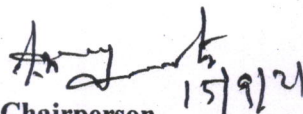

Date: - **Signature of applicant including title**
and capacity in which application is made.

Memo No - 1524 /1(12)/PW - 1

Date - 15-09-2021

Copy Forwarded for information and for favour of wide circulation to:

1. The District Magistrate, Balurghat, Dakshin Dinajpur.
2. The District Information & Cultural Officer, Dakshin Dinajpur, Balurghat.
3. The Tender Committee Members, BOA, Balurghat Municipality
4. The Executive Officer, Balurghat Municipality
5. The Finance Officer, Balurghat Municipality.
6. The Assistant Engineer, Balurghat Municipality
7. The Head Clerk, Balurghat Municipality.
8. The Accountant, Balurghat Municipality
9. The Cashier, Balurghat Municipality.
10. The Received Section , Balurghat Municipality.
11. Computer Section, Balurghat Municipality for up loading at Municipal web site
12. Municipal Notice Board.


Chairperson
Board of Administrators
Balurghat Municipality


ANNEXURE - I

Enclosure to this office Tender Notice No. MAD/ULB/BLGT/PW/03/21-22 & Memo No 1524 /PW - 1, dated - 15-09-21

List of the Schemes within Balurghat Municipality

Sl No	Name of work	Estimated cost (Rs)	Eligibility of Contractor	Time of completion	Earnest Money (Rs)
1	Renovation and up gradation of Bit. Road leading from Chakvrigu Library towards Vivekananda Club in ward no 14 New	481149.00	Out sider with similar credential	60 days	9623.00
2	Construction and Renovation of Cement Concrete Road and M Drain near house of Prabhat Malaker and from house of Dhiren Shil towards house of Shankar Das at Purbachal Pally in ward no 01	413588.00		90 days	8272.00
3	Construction and Renovation of Cement Concrete Road near house of Bipul Basak leading from EP No 254 03 towards PWD Road at Raghunathpur in ward no 03	527070.00		60 days	10541.00
4	Construction and Renovation of Cement Concrete Road and M Drain near house of Sri Bidyut Roy leading from UBI Bank towards house of Bijay Kumar Sarkar at Congress Para in ward no 12 old	445199.00		90 days	8904.00
5	Construction and Renovation of Cement Concrete Road leading from Adibashi Recreation Club towards house of Sri Subhash Chaki at Nepali Para in ward no15 Old	462131.00		60 days	9243.00
6	Construction and Renovation of Cement Concrete Road leading from Indian Overseas Bank towards Ideal Mess at College Para in ward no 11old	584757.00		60 days	11695.00
7	Construction and up gradation of CC Road and drain near house of Bina Bagchi towards house of Chhoton Roy in ward no 20	332171.00		60 days	6643.00
8	Construction and up gradation of CC Road and drain near house of Nitai Das towards house of Gopal Das in ward no 20	389360.00		60 days	7787.00
9	C C Road near house of Shyamal Kumar Amin towards Main road and M Drain repair near house of Dr Prabir Kumar Basak in ward no11old	216126.00		60 days	4323.00
10	Construction of M Drain near house of Sri. Nitya Gopal Barman at Chakbhabani Para in ward no05, Construction of CC Road including M Drain near House of Sri Manik Kar at RCD School Para and Renovation of M Drain near house of Sandip Sarkar at Tridhara Para in ward no 04	297774.00		60 days	5955.00
11	Renovation of Utsav Bhawan Outer Side	460180.00		90 days	9204.00
12	Construction and up gradation of Kitchen Place and Roof treatment work at Ananya Ceremonial hall.	319864.00		90 days	6397.00
13	Renovation of Manmatha Natya Charcha Kendra a Municipal Building at Chakbhabani in ward no11old	485359.00		120 days	9707.00
14	Renovation of Shubhayan building Rented to BGVB Balurghat Branch in ward no 11	427870.00		120 days	8557.00
15	Truss over Kshanika Phase I	485174.00		60 days	9703.00
16	Truss over Kshanika Phase II	391397.00		60 days	7828.00
17	Renovation work of Zn Alloy shade at Techno old School	485149.00		60 days	9703.00
18	Renovation of Old Jail Market Building at Chakbhabani in ward no 11 old	485284.00		120 days	9706.00
19	Construction and Up gradation of old passanger shed at Public Bus Stand	485565.00		120 days	9711.00
20	Construction and Up gradation of Exit Drain and repair of damaged road portion at Public Bus Stand Campus	169484.00		60 days	3390.00
21	Construction of Cross Drain with RCC slab including Masonry Drain leading from shop of Nirmal Das towards Temple of Vibekananda in Ward no 13New	490415.00		60 days	9808.00
22	Construction CC Road including M.Drain leading from Ujjal Pauls Mobile shop towards Ho Sikkil Sing in Ward no 9 New	518338.00		90 days	10367.00
23	Construction of CCRoad including Masonry drain leading from H/o Late Ranjit Das towards main road in ward no 04 New	544510.00		90 days	10890.00
24	Construction and up gradation of CCRoad including M Drain leading from Mobile World towards its end and others in ward no 11 New	487831.00		90 days	9757.00
25	Construction CC Road including M Drain leading from Ho Kalachand Mohanta towards Ho Kanak Mohanta in Ward no 20	491630.00		90 days	9833.00
26	Construction CC Road leading from Ho Nirmalendu Talukder to its end in Ward no 4 New	192586.00		60 days	3852.00
27	Repairing and renovation of Municipal Office Building (2 nd Floor)	468356.00		90 days	9367.00
28	Construction and Renovation of Cement Concrete Road from Sweet Corner towards Stair near Chavrigu Bus Stand in ward no.13	230598.00		60 days	4612.00

[Signature]
Chairperson 15/9/21

Board of Administrators
Balurghat Municipality