

## BALURGHAT MUNICIPALITY



SOVA MAJUMDER SARANI  
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MemoNo.: 3391 /PW(Elec)-4

Dated: 31.01.24

**NOTICE INVITING e-TENDER**

**NleT No:-MAD/ULB/BLGT/(ELECTRICAL)04/23-24(2<sup>nd</sup> Call)**

Online Tenders are invited by the Chairman, Balurghat Municipality through electronic tendering (e-tendering) for the following listed works from eligible and resourceful Companies/ Firms/ Contractors having sufficient credential and financial capability for execution of works as depicted here under for participating in the tender.

**Table-1:-List of works**

Sl. No.	Description of work	Estimated Amount put to Tender (in Rs.)	2%of Earnest Money (in Rs.)	Cost of Tender Documents	Time for completion Of work (in days)
1.	Installation of 60 Watt LED Street Light With 8.0 Mtr. Steel Tubular Pole at Different Roads and Places under Balurghat Municipality (Under Green City Mission).	62,05,385.00 (Including all Taxes &Charges)	1,24,108.00	Nil	45
2.	Installation of LED Mini-Mast for Balurghat Municipality(Under Green City Mission)	10,54,707.00 (Including all Taxes &Charges)	21,095.00	Nil	45

Table-2:-Date and Time Schedule		
Sl. No.	Particulars	Date & Time
	Date of uploading of NleT and Tender Documents online (Publishing Date)	31/01/2024
i)	Date of uploading of NleT and Tender Documents online (Publishing Date)	31/01/2024
ii)	Documents download start date (Online)	01/02/2024 at16.00hour.
iii)	Date of Pre Tender Meeting with the intending Contractors at Municipality	N.A.
iv)	Tender submission start date (Online)	02/02/2024at11.00hour.
v)	Tender Submission closing (Online)	16/02/2024at15.00 hour.
vi)	Tender opening date for Technical Proposals (Online)	20/02/2024at12.00hour.
vii)	Date of uploading list for Technically Qualified Contractor(online)	To be notified later
viii)	Date and Place for opening of Financial Proposal (Online)	To be notified later
ix)	Date of uploading of list of qualified Contractor along with the offerrates (online)	To be notified later.
x)	Also if necessary for further negotiation through off line for final rate.	To be notified later.

**Table-3:-  
Eligibility criteria to  
participate in the Bid  
:-**

Intending tenderers should produce Credentials of similar nature of works (Supply and fixing of LED street light/Street light with pole/Mini mast/High mast) in single tender of the minimum value of 30% of the estimated amount put to tender during last 5(five) years prior to the date of issue of this tender notice in any Govt./Semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies; OR

Intending tenderers should produce credentials of similar nature of work (Supply and fixing of LED street light/Street light with pole/Mini mast/High mast) in 2 nos tenders, each of the minimum value of 25% of the estimated amount put to tender during last 5(five) years prior to the date of issue of the tender notice in any Govt./Semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies; OR

Intending tenderers should produce credentials of one single running work of similar nature of works ( Supply and fixing of LED street light/Street light with pole/Mini mast/High mast) which has been completed to the extent of 75% or more and value of which is not less than the desired value at sl. (i) above. In case of running works in any Govt./Semi-Govt. / Undertaking /Autonomous Bodies / Statutory Bodies and Local Bodies, only those tenderers who will submit the certificate of satisfactory running work from the concerned executive Engineer, or equivalent competent authority with required credentials will be eligible for the tender in the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

B. Intending tenderers should have average audited annual turnover (in 3CB format) of at least Rs. (40% of estimated amount put to tender rounded to lakh Rs in lower side) lakh or above in preceding three Financial years from the publication of this e-NIT.

C. Intending tenderers should have valid Bank solvency of minimum Rs. (10% of estimated amount put to tender rounded to lakh Rs in lower side )lakh (from any Indian schedule / nationalized bank) issued not before 6 months from date of NIT and shall be valid at the time of submission of tender.

N.B. - No joint venture, consortium etc will be accepted. Work completed as sub-contractor will also not be accepted as credential.

**Table-4:-  
Instructions of Bidders**

- In the event of e-filling, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Necessary Earnest Money may be remitted through online also to be documented through e-filling.
- Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>.
- Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done.
- The FINANCE OFFER of the prospective bidder will be considered only if the TECHNICAL BID of the bidder is found qualified by the 'Tender Committee' of Balurghat Municipality. The decision of the 'Tender Committee' of Balurghat Municipality will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the office notice board.

<p><b>Table-5:- Documents to be produced in support of credential &amp; Bid Part-I Prequalification documents</b></p>	<p>Credential Certificate issued by an officer not below the rank of Executive Engineer / Divisional Engineer / District Engineer / Project Manager/Chairman of ULB/Executive Officer of the other State / Central Government Departments / Organizations/Local bodies along with Work Order and Payment Certificate to be submitted in 'Credential' folder. The scanned copy of the Certificate should be uploaded with the non-statutory cover. However, Credential Certificate issued to sub-contractor by Central or State Govt. undertaking /Govt. Enterprise shall not be accepted.</p> <p>A successful performance and completion certificate have to be furnished and may be supplemented with work order along with payment certificate issued by the competent authority in support of credibility in terms with eligibility criteria</p> <p>Intending tenderers should have valid GST Registration with up to date GST return, Scan copy of EMD Receipt, P. Tax Clearance Certificates and receipts(current), PAN Card with last three years Income tax return, Electrical Contractor's and Supervisory license (Part No. 1,2,6a,7a&amp; 11 for the Supervisory license is compulsory), Particulars of ownership/partnership or Board of Directors pertaining to the Organization/Company/Firm, Having up to date Trade Permission.</p> <p>Having last three years PL &amp; Balance Sheet duly Unaudited/Audited by a Chartered Accountant, Bank solvency Certificate not less than 40% of the value of amount put to tender.</p> <p>Having E.P.F. and E.S.I. Certificate.</p> <p>(Copies of all above mentioned documents shall have to be furnished)</p> <ul style="list-style-type: none"> <li>• (All documents in original to be produced in due course of time as &amp; when asked by the TIA)</li> </ul>
<p><b>Table-6:- Earnest Money</b></p>	<ul style="list-style-type: none"> <li>• 2% of the estimated amount put to Tender.</li> <li>• Initial Earnest Money Deposit (as mentioned in Sl. No. a) shall accompany with Bid Proposal, in favour of the "Balurghat Municipality," (Shall be paid by online internet bank transfer or NEFT or RTGS (as per GO No. 3975-F(Y) dt. 28.07.2016 of Finance Depts., Govt. Of West Bengal).</li> <li>• If the Quoted/tendered amount is more than the Estimated amount put to tender, then additional earnest money (@2% on the difference of tendered amount &amp; estimated amount put to tender) beyond the initially submitted earnest money have to be deposited by the L1 bidder before issuance of L.O.A. If the bid value is 80% or less of the estimated amount put to tender, the L1 bidder will have to submit additional performance security @10% of tendered amount before issuance of Work Order(as per GO No.4608 f(y) Dt.18.07.2018), failing which EMD will be forfeited and the tender will be terminated.</li> </ul>
<p><b>Table-7:- Tender documents</b></p>	<p>A full set of Tender documents consists of 2 Parts. These are</p> <p><b>PART I :-</b>Containing all documents in relation to the name of the Companies/Firms/Contractors applied for and credentials possessed along with all documents as specified in above Eligibility Criteria and its all corrigenda's.</p> <p><b>PART II :-</b> Containing the Tender Price/Price Schedule.(BOQ in MS-excel format).</p>

<b>Table-8:-</b> Validity of Bid	A Bid submitted shall remain valid for a period of 360 calendar days from the date Set for opening of Bids. Any extension of this validity period if required will be subject to concurrence of the Bidders.
<b>Table-9:-</b> Withdrawal of Bid	A Bid once submitted shall not be withdrawn within the validity period. If any Bidder/Bidders withdraw his/their Bid(s) within the validity period then Earnest Money as deposited by him/them will be forfeited.
<b>Table-10:-</b> Acceptance of Bid	The "Chairman, Balurghat Municipality" will accept the Bid. He does not bind to accept the lowest tender and reserves to himself the right to reject any or all the tenders received without assigning any reason thereof. The make of luminaries to be used for work against this tenders will be sole discretion of the choice of the authority. Not with standing anything stated in this e-NIT, the bidder will not be considered further.
<b>Table-11:-</b> Intimation	The successful Bidder will be notified in writing of the acceptance of his Bid. The Bidder then becomes the "Contractor" and he shall forthwith take steps to execute formal Contract Agreement in W.B. form-2911 ( as per order no.5696 F(Y), Dated: 01/10/2019 of Finance Dept. Go W.B.) with the "The Chairman, Balurghat Municipality", and fulfill all his obligations as required by the Contract.
<b>Table-12:-</b> Brand of LED light & Declaration Certificate	<p>We are obeying to use the generic names with the specifications instead of brand name. (Order from UDMA Department via Memo No: 314(3)-UDMA-13013(11)/1/2020-ESTT-TCP SEC-Dept. of UDMA, Dated: 14.09.2023). So, we can't mention any brand name. The details specification of the LED lights is described in the next table. Brand of LED lights to be used for this project, if the particular brand having all the necessary documents &amp; specification as maintained the following table no. 13 to 16 as per GO No. 1528(3)-UDMA-13013(99)/3/2020-ESTT-TCP SEC-DEPT. of UDMA, Dated, Kolkata, the 8<sup>th</sup> December, 2020.</p> <ul style="list-style-type: none"> <li>• The OEM authorization letter of tender specified OEM at least of a generic specification should be included with a technical bid &amp; OEM should have serviced by the bidder.</li> <li>• Minimum of 1 (One) no of tender specified OEM authorization require.</li> <li>• OEM authorization/warranty to be signed by Regional Manager. To avoid any duplicity or forge documents in authorization by OEM, it is hereby instructed to the bidder that the OEM should also send a separate digital communication (e-mail) to this office mail (Balurghat Municipality mail id) in between the tendering process regarding authorization to the contactor/agency in their valid letter head. Authorization mail should come from person designated as Regional Manager or above and should be from their official email id only. This will be treated as a confirmation documents.</li> <li>• OEM must have approved by WBPWD. Approval letter must be submitted along with the technical bid as mandatory.</li> <li>• OEM have their own manufacturing unit for both Luminaries &amp; Drivers, necessary documents as mandatory to be submitted along with the technical bid.</li> <li>• A declaration of warrantee of Street Lights for five (5) years from an OEM shall have to be submitted by the bidder through an AFFIDAVIT on Govt. Stamp Paper.</li> </ul>

**Table-13:-  
Mechanical  
Specification for LED  
Street light**

**Housing/Construction**

- LED Street light luminaries should be power coated and housed in a single piece pressure die cast non-corrosive Aluminum alloy enclosure with optimal fins for heat Sink mechanism.
- Luminaries should have UV stabilized, injection molded heat resistant PC lens cum cover.
- Luminaries must have Thermally Isolated Driver of same make and optical compartments for efficient heat management and to ensure sustainable operation.
- The fixture shall have Ingress Protection of IP 66 Rating for both for optical & electrical compartments.
- IP Test report for the same need to be furnished from any Govt. Approved or NABL accredited laboratory.
- Wind age area should not exceed 0.125 Sq. Mtr. per fixture till 150W & 0.17 Sq. Mtr per fixture till 250W.
- Luminaries Should be rated with impact resistance of minimum IK07.

**Maintenance**

- Luminaries should have side pole mounting option with outer pole Diameter 50mm.
- Driver compartment should have bottom maintenance in installed condition with ip66 level of protection
- Driver should be replaceable in the field condition in case of any malfunction.

**Table-14:-  
Electrical Specification  
for LED Street light**

**Driver**

- Luminaries should consist of Universal Voltage driver to handle wide operating voltage range from 140-300V AC & frequency range of 50+-3% with isolated type operation in constant current topology.
- Driver housing should be made of extruded Aluminum case & silicon/tar potted to ensure safety against shock risk.
- Potted driver for luminaries below 45W may be ignored.
- Driver shall have higher efficiency >80% and have inbuilt safety features like Over voltage, Short circuit, Over load, Thermal protection & Reverse Polarity Protection.
- Luminaries should have an internal surge protection of 4KV L-L and 6KV L- and provide integrated SPD with 10KV protection. Driver should work continuously upto 320V AC without any failure.
- Luminaries & Drivers must be of same own make, and the manufacturing unit of luminaries & drivers has to be BIS registered with separate "R" number. Supporting documents along with BIS test report of luminaries & drivers from third party NABL accredited lab to be submitted along with technical bid as mandatory.
- The driver should be rated for IP66 or More against dust & moisture for a longer life.
- THD of the luminaries shall be <5%.
- Driver should preferably be of same make.

**Light Engine**

- The light engine should use Metal Core PCB with high grade aluminum (AL5052) and should have a thermal conductivity of >2W/mK.
- The junction temperature of LED shall be <85 degree Celsius. Thermal test report from NABL approved/accredited lab will be submitted to support the same.
- Rated Operating temperature should be 0 deg to +55 degree C with a relative humidity of 10-95% RH.
- THD of the luminaries shall be <5%.

<p><b>Table-15:- Optical Specification for LED Street light</b></p>	<ul style="list-style-type: none"> <li>• Approved make for LED shall be Nichia/Cree/Osram/Lumileds make LED chip.</li> <li>• The LED shall be of Surface Mounted Design (SMD).</li> <li>• Life of LED shall be rated at 50,000 hrs or above @L70.</li> <li>• System efficacy at luminaries level shall be minimum 125 lumens/watt for 60 watt and above for luminaries below 60 watt above System efficacy at luminaries level shall be minimum 120 lumens/watt whereas LED chip level efficacy shall be minimum 160 Lumens/watt.</li> <li>• CRI (Color Rendering Index) shall be &gt;70 or above.</li> <li>• The light engine should have a suitable secondary optics to deliver desired light distribution to meet the luminance criteria.</li> <li>• Correlated Color temperature shall be nominal 5700K (with variation limits of +355K) per ANSI C78. 377A CCT standard.</li> </ul>
<p><b>Table-16:- Test Report/ Warranty</b></p>	<ul style="list-style-type: none"> <li>• Bidder shall provide LM 80 report from LED chip manufacturer and will carry watermark.</li> <li>• IK 07 Test report, thermal test report shall be submitted from NABL accredited Lab.</li> <li>• IP66 or more Test for Luminaries.</li> <li>• Driver IP66 &amp; IEC 61000-4-5</li> <li>• Thermal Test Report.</li> <li>• Compliance to IEC 60598 Type test report.</li> <li>• Compliance to IEC 61347-2-13: Driver test report.</li> <li>• Compliance to IEC 62384: Driver performance test report.</li> <li>• Compliance to IEC 61547: EMI and EMC (k) Compliance to CISPR 15.</li> <li>• The manufactures of the luminaires must have its own R &amp; D wing within house testing facility accredited by NABL.</li> <li>• Drivers &amp; Luminaries should have mandatorily BIS certified.</li> <li>• CE Certified</li> <li>• Rohs compliant</li> <li>• Luminaries should have seven years replacement warranty from actual date of completion of work including Driver / Control Gear, LED, all accessories etc.</li> <li>• Luminaries LM79 report of in house NABL Accrediated lab must be submitted along with the technical bid.</li> </ul> <p>Quality Check:</p> <ul style="list-style-type: none"> <li>• Test Bench for EMI/EMC measurement.</li> <li>• Test Bench for High Voltage, Surge, Burst &amp; Voltage dips.</li> <li>• Test Chamber for humidity and temperature of environmental testing.</li> <li>• OEM must have their own in house "NABL Accredited Photometry Lab" with provision of Gonio photometry test. Valid Accrediation certificate must be uploaded along with the technical bid as mandatory document.</li> <li>• OEM must have their own ISO 9001-2015, ISO 14001-2015 and ISO 45000-2018 certified manufacturing unit. Certificate must have in the name of OEM. Related documents to be submitted along with the technical bid, documents must be submitted along with technical bid as mandatory document.</li> </ul> <p><b>Important Note:</b></p> <ul style="list-style-type: none"> <li>• The manufacturer name &amp; logo should be engraved/ embossed on the housing/body to allow traceability till the life of the fixture. No sticker will be accepted.</li> <li>• Lighting supplier shall have his own manufacturing, power coating &amp; assembly facility.</li> <li>• The project shall be awarded only after witnessing the production and assembly of the luminaire in the supplier's manufacturing facility.</li> <li>• Design Requirement Conformity: All lighting design must be done in Dialux Software latest version with design maintenance factor not greater than 0.85. Original Design done in Dialux to be submitted and original IES file used for design to be submitted. The average minimum lux level should be as per IS1944: Part 1 &amp; 2: 1972. Necessary declaration to be submitted along with the technical bid stating the particular bidder arrange for inspection at their own cost, otherwise their bid will not be consider further. When the bidder submitted the OEM authorization, he must be submitted the factory visit consent letter along with OEM authorization as mandatory.</li> </ul>

Security Deposit & other taxes:- (G.O.No-5784-PW/L&A/2M-175/2017 date. 12.09.17)

All usual deductions for taxes as applicable i.e. GST, IT, and Labour welfare cess etc. and Security Deposit as applicable as per prevailing Govt. Order will be made from the bill to time. The amount of such Security Deposit will be refunded without any interest only as mentioned below.

Defect Liability Period:-

- a) For work with **three months** Defect Liability Period:
- i) Full security deposit shall be refunded to the contractor on expiry of three months from the actual date of completion of the work.
- b) For work with one year Defect Liability Period: (Applicable for this e-tender)
- i) Full security deposit shall be refunded to the contractor on expiry of one year from the actual date of completion of the work.
- c) For work with **three years** Defect Liability Period:
- i) 30% of the security deposit shall be refunded to the contractor on expiry of two years from the actual date of completion of the work;
  - ii) The balance 70 % of the security deposit shall be refunded to the contractor on expiry of three years from the actual date of completion of the work;
- d) For work with five years Defect Liability Period:
- i) No security deposit shall be refunded to the contractor for 1<sup>st</sup> 3 years from the actual date of completion of the work;
  - ii) 30% of the security deposit shall be refunded to the contractor on expiry of four years from the actual date of completion of the work;
  - iii) The balance 70% of the security deposit shall be refunded to the contractor on expiry of five years from the actual date of completion of the work,

**Explanation:-**

The word 'work' means and includes road work, bridge work, building work, sanitary and plumbing work, electrical work and/or any other work contemplated within the scope and ambit of this contract. For

- i) The work of patch repair or patch maintenance in nature or a combination thereof, the Defect Liability Period of the work shall be three months from the actual date of completion of the work
- ii) Thorough Bituminous Surfacing work with bituminous thickness less than 40 mm, Repair & Rehabilitation of any road / bridge / culvert / building / Sanitary & Plumbing work / Mechanical Desilting, the Defect Liability Period of the work shall be one year from the actual date of completion of the work (**Applicable for this e-tender**);
- iii) Extension of building/bridge/culvert, Construction of new flexible pavement upto bituminous level which has been designed for a period of 3 years or more, Widening and strengthening of flexible pavement designed for a period of 3 years or more, Improvement of riding quality / Strengthening of flexible pavement designed for a period of 3 years or more; Providing only mastic asphalt layer over existing bituminous surface with out providing bituminous profile corrective course/bituminous base course, the Defect Liability Period of the work shall be three years from the actual date of completion of the work;



- iv) Construction of new building/new bridge/new culvert, Reconstruction of building / bridge / culvert including construction of approach roads for bridge / culvert, Construction of rigid pavement, Reconstruction of rigid pavement, Construction of new flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Widening and strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Improvement of riding quality/ Strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, the Defect Liability Period of the work shall be five years from the actual date of completion of the work,

**Additional Performance Security** @ 10% of the tendered amount in the form of Bank Guarantee from a Scheduled Bank, valid up to the date of completion of work, shall be obtained from the successful bidder, if the accepted bid value is 80% or less than the estimated amount put to tender.

If the bidder fails to submit Additional Performance Security within 7 (seven) working days from the date of LoA or the time period as approved by the Tender inviting Authority, his Earnest Money will be forfeited.

If the bidder fails to complete the works successfully, the Additional Performance Security along with Security Deposit lying with the Government shall be forfeited at any time during the pendency of contract period as per relevant Clauses of the Contract.

Necessary provisions regarding deductions of Security Deposit from the progressive bills of the Contractor as per relevant clauses of the contract will in no way be affected/ altered by this Additional Performance Security.

**Additional provisions in substituted Clause 17 of the Condition of Contract of the printed tender form as per G.O. no. 52- CRC/2M-06/2014 dated 27/10/2014 and G.O. no. 5951-PW/L&A/2M-175/2017 dated 02/11/2017.**

In cases of Refunding and Releasing of 100% (one hundred percent) Security Deposit held with the Government, arising out from works contract, Security Deposit will be released after issuance of Completion Certificate on submission of unconditional BANK GUARANTEE by the Contractor for the Security Deposit subject to the following conditions:

- i) The Bank Guarantee will be issued by a Scheduled Commercial Bank in favour of the "Chairman, Balurghat Municipality" on behalf of the contractor.
  - ii) The Bank Guarantee shall remain valid for the whole Defect liability period/ Security period as per contract of the work (No renewal in between should be required).
  - iii) The Bank Guarantee will be submitted as per approved Format. The Chairman should obtain confirmation of the Bank Guarantee directly from the Bank before its acceptance.
- iv) The Bank Guarantee, now pledged in the form of Security Deposit will be released to the contractor in the following manner, if not forfeited under conditions of contract:

		In cases of Refunding and Releasing of 100% (one hundred percent) Security Deposit held with the Government, arising out from works contract, Security Deposit will be released after issuance of Completion Certificate on submission of unconditional BANK GUARANTEE by the Contractor or for the Security Deposit Subject to the following conditions:
		1 The Bank Guarantee will be issued by a Scheduled Commercial Bank in Favour of the Tender Inviting Authority of the concern work, on behalf of the contractor.
		2 The Bank Guarantee shall remain valid for the whole Defect liability Period /Security period as per contract of the work (No renewal in between should be required).
		3 The Bank Guarantee will be submitted as per approved Format. The Chairman Should obtain confirmation of the Bank Guarantee directly from the Bank before its acceptance.
		4 The Bank Guarantee, now pledged in the form of Security Deposit will be released to the contractor in the following manner, if not forfeited under Conditions of contract:
		4.1 For work with 3 (three) months Defect Liability Period:
		4.2 For work with 1 (one) year Defect Liability Period: Full amount shall be refunded to the contractor on expiry of 1 (one) year from the actual date of completion of the work.
		4.3 For work with 3 (three) years Defect Liability Period:

		4.3.1. 30% (thirty percent) of the same shall be refunded to the contractor on expiry of 2 (two) years from the actual date of completion of the work;
		4.3.2. The balance 70% (seventy percent) of the same shall be refunded to the contractor on expiry of 3 (three) years from The actual date of completion of the work.
		4.4 For work with 5 (five) years Defect Liability Period:
		4.4.1. No amount shall be refunded to the contractor for first 3 (three) years from the actual date of completion of the work;
		4.4.2. 30% (thirty percent) of the same shall be refunded to the contractor on expiry of 4 (four) years from the actual date of Completion of the work;
		4.4.3. The balance 70% (seventy percent) of the same shall be Refunded to the contractor on expiry of 5 (five) years from the actual date of completion of the work.
		The cost of Tender documents as specified in ANNEXURE shall be paid by the successful Contractor on ly at the time of formal agreement after acceptance of tender.

Validity/ Withdrawal/ Acceptance Tender:-	of	<p>A Tender submitted shall remain valid for a period of 360 calendar days from the date set for opening of tenders. Any extension of this validity period if required will be subject to Concurrence of the Tenders.</p> <p>A Tender once submitted shall not be withdrawn within the validity period. If any Contractor Withdraws his / their tender(s) within the validity period then Earnest Money as deposited by Him / them will be forfeited and even a legal action may be taken by TIA.</p> <p>The TIA will accept the tender. He/She does not bind himself/herself to accept other wise the lowest tender and reserve to himself/herself the right to reject any or all of the tenders Received without assigning any reason thereof.</p>
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**Scope of the works:-**..As per BOQ

**Other terms & conditions if any:-**

1. Successful bidder can collect hard copy for respective work from this Municipal office, P.W.Deptt. at the time of formal agreement.
2. All taxes will be deducted as per order of Govt. of West Bengal. Time to time.
3. Successful agency shall have to execute a formal agreement with the Balurghat Municipality. In the Revised West Bengal Form No-2911 (As per memo no-1005/MA/C-10/Misc-14/2018 dated 11/11/2019) by depositing the cost of tender documents (mentioned in the Table-I) plus cost of tender form , for each individual work by cash at the municipal cash counter within the time period mentioned in the LOA/work order.
4. Among all the workers engaged with the firm, those who will be working at the site of the said tender must be use safety measures. If any casualty occur then the total responsibility will go to the contractor send.

**Instructions/guidance to the contractors for e-tendering:-**

**1. General Guidance for e-tendering:**

Intending tenderers desirous of participating in the tender are to log on to the website <https://wbtenders.gov.in>. The tender can be searched by typing the First Four Letters in the search engine provided in the website.

**2. Registration of Contractors:**

Tenderers willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India. (viz. nCode Solution, Safe sCrypt, e-Mudhra, TCS, MTNL, IDRBT ) DSC is given as a USB e-Token. After obtaining the Class 3 Digital Signature Certificate (DSC) from the approved CA they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

**3. Eligibility for Participation:**

Contractors, Registered Engineers Co-operative Societies, Consortiums and Partnership firms registered with the State Government and contractor of equivalent Grade/Class registered with Central Government/MES/Railways for execution of civil works are eligible to participate.

**4. Collection of Tender Documents:**

Tenders are to be submitted online and intending tenderers are to download the tender documents from the website as stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given below.

Tender  
Notice  
23-24

## 5. Submission of Tenders

### 5.1 General process of submission

Tenders are to be submitted online through the website as stated above. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents of originals in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates of items/percentage in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should specially take note of all the addendum/corrigendum related to the tender till the bid submission ends. Tenderers should in general upload the latest documents as part of the tender, however, in case of failure in uploading such documents, it will be deemed that they (tenderers) have taken note of such latest documents including addendum/corrigendum, if published till the bid submission ends.

### 5.2 Addenda/Corrigenda: if published.

Note: Contractors are to keep track of all the Addendum / Corrigendum issued with a particular NIT till the bid submission ends and in general upload the downloaded copies of the above documents and merge the Addenda/Corrigenda with respective NIT in the NIT folder. , however, in case of failure in uploading such documents, it will be deemed that they (tenderers) have taken note of such latest documents including addendum/corrigendum, if published till the bid submission ends, overriding any other terms/conditions if mentioned anywhere else in the concerned NIT.

5.3 Completion Certificate(s) submitted by the bidder should indicate the gross value of the 100% completed work only. Completion certificates should clearly contain the Name, Designation, Address and contact no of the Officer issuing the credential.

### 5.4 Penalty for suppression/distortion off acts

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender platform of the Balurghat Municipality for a maximum period of 3 (Three) years. In addition, his Earnest Money Deposit will stand forfeited to Balurghat Municipality may take appropriate legal action against such defaulting tenderer.

5.5 If more than one Bidder quoted same rate and which are found lowest at the time of opening, such similar multiple rates will not be entertained / accepted. Lowest offer will be ascertained by sealed bid amongst the lowest Bidder.

### 5.6 The Earnest Money may be forfeited if;-

- a) If the Bidder with draws the Bid during the period of Bid validity.
- b) In case of successful Bidder, if the Bidder fails to execute formal agreement within the stipulated time period.
- c) During scrutiny, if it is come to the notice of tender inviting authority that the credential or any other Document which were uploaded & digitally signed by the Bidder are incorrect /manufactured /fabricated.

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- 5.7 The eligibility of the bidder will be ascertained on the basis documents submitted / uploaded & digitally signed in support of the minimum criterion as mentioned above. If any document submitted / uploaded by the Bidder is either manufactured or false the eligibility of Bidder will be out rightly rejected at any stage without prejudice and action will be taken as per stipulation of IT Rules in force.
- 5.8 Registered Unemployed Engineers' Co-operative societies / Unemployed Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Certificate of Registration and Valid Clearance Certificate from A.R.C.S. for the last Financial Year, Professional Tax Deposit Challan for the current Year, PAN Card, Valid 15-digit Goods & Service Tax Payer Identification Number (GSTIN) under GST Act, 2017 with relevant document up-to-date return along with other relevant supporting papers.
- 5.9 For any typological mistake in case of UNIT, Rate, Quantity, Amount, any type of nomenclature in terms of Works / item itself including description etc. whatsoever as stated in BOQ, that can't be claimed during agreement or so. In that case sanctioned estimate will be binding criteria.

Executive Officer

Balurghat Municipality

Date:- 31.01.24

Memo No:- 3391/1(8)/PW(Elec)-4

Copy to:-

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
  2. The Sub Divisional Officer, Balurghat Sadar, Dakshin Dinajpur.
  3. The District Information & Cultural Officer, Dakshin Dinajpur, Balurghat.
  4. The Executive Engineer, P.W.D., Dakshin Dinajpur, Division, Balurghat.
  5. The Executive Engineer, P.W.D. Electrical, Dakshin Dinajpur, Electrical Division, Balurghat.
  6. The Divisional Manager WBSEDCL, Dakshin Dinajpur, (D) Division, Balurghat.
  7. The Assistant Engineer, P.W.D., Balurghat Electrical Sub Division, Balurghat, Dakshin Dinajpur.
  8. The Assistant Engineer, WBSEDCL, Balurghat Customer Care Centre, Balurghat, Dakshin Dinajpur
- For information and wide publication through their Notice Board please.

Executive Officer  
Balurghat Municipality

Date:- 31.01.24

Memo No:- 3391/2(13)/PW(Elec)-4

Copy to:-

1. The Chairman, Balurghat Municipality.
  2. Sri. Bipul Kanti Ghosh, MCIC, Balurghat Municipality.
  3. The Executive Engineer, MED, Malda Division, Malda
  4. The Finance Officer, Balurghat Municipality.
  5. The Assistant Engineer, Balurghat Municipality.
  6. The Assistant Engineer, MED, Balurghat Sub-Division, Malda Division
  7. The Head Clerk, Balurghat Municipality.
  8. The Accountant, Balurghat Municipality.
  9. The Cashier, Balurghat Municipality.
  10. Sri. Saumyadip Dey, S.A.E. Electrical (contractual), Balurghat Municipality.
  11. Sri. D.Saha, In-charge receive section, Balurghat Municipality.
- For information and necessary action.
12. Sri Mrinmoy Das, I.T. Support Specialist / Sri. Ramkrishna Sikdar, I.T. Coordinator, Balurghat Municipality. He is directed to upload the N.I.e.T. on municipal website.
  13. Municipal Notice Board for wide publication.

Executive Officer  
Balurghat Municipality

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**APPLICATION FORM FOR TENDER**

To.  
The Chairman,  
Balurghat Municipality.  
Balurghat, Dakshin Dinajpur.

NleT No:-.....

Serial No of Work applied for:-.....

Amount put to tender: `.....

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/we hereby like to state that I/we willfully accept all your conditions and offer to execute the works as per NleT no and Serial no stated above. We also agree to remedy the defects after/during execution of the above work inconformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

Full name of applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

In the capacity of:

\_\_\_\_\_  
Duly authorized to sign bids

For & on behalf of Name of Firm):

\_\_\_\_\_  
(In block capitals or typed)

Office address:

Telephone no(s) (office): \_\_\_\_\_

\_\_\_\_\_  
Mobile No: \_\_\_\_\_

Fax No: \_\_\_\_\_

Email ID: \_\_\_\_\_