

OFFICE OF THE
BALURGHAT MUNICIPALITY



**SOVA MAJUMDER SARANI
BALURGHAT: DAKSHIN DINAJPUR**

PHONE NO: 03522 – 255450 / 255680 / 256930 / 255649 / 256931 / 255655

Memo No. 1469/PW -1

Date. 14.09.2019

**NOTICE INVITING TENDER (Short Term)
BLGT/2019-2020**


Sealed tenders in printed form as specified are invited by the under signed for the following works from the eligible Contractors as per particulars below and will be received by within the time specified herein.

1.	Name of Work	:	As per enclosed lists in ANNEXURE - I
2.	Estimated cost put to tender	:	As stated in the enclosed lists ANNEXURE - I
3.	Eligibility of Contractor	:	As stated in the enclosed lists ANNEXURE - I
4.	Earnest Money	:	As stated in the enclosed lists ANNEXURE - I
5.	Printed Forms in which the tender are to be submitted	:	Municipal, Tender Form.
6.	Price per set of Tender documents	:	As specified in the lists ANNEXURE - I
7.	Last date and time limit for submission of applications	:	21-09-2019 upto 1.30 P.M. at received Section (Application must be submitted in sealed envelope)
8.	Last date and time of purchasing tender papers	:	23-09-2019 upto 3.00 P.M.
9.	Last date and time of dropping tender paper	:	24-09-2019 upto 2.00 P.M.
10.	Date and time of opening of tender at the office of the Balurghat Municipality	:	24-09-2019 at 3.30 P.M.
11.	Submission of credential	:	40% of Tendered value of similar nature of work.
12.	Mode of issuing Tender Papers	:	Tender paper will be issued from the office of the Board of Administrator, Balurghat Municipality, Dakshin Dinajpur
13.	Mode of dropping of tender paper	:	In the office of the Board of Administrator, Balurghat Municipality by Self in Tender Box.
14.	Materials.	:	All the materials (Branded I.S.I Marked goods) to be supplied by the Agency, namely cement; - Ambuja, Ultratech, A.C.C, Bricks: - 1st class, Sand: - Course sand, Steel: - SAIL, S.R.M.B, Tata Tiscon, Adhnik, Shyam, JSW steel, or any I.S.I. Branded, Stone:-Pakur variety all black stone and others materials as per Scheduled Specification etc. i.e, all the materials to be supplied as per direction of Engineer –in- Charge and will be accepted as per his satisfaction of the quality and quantity of the materials. Before starting the work materials stacked at site.
15.	Time of completion of work	:	10 days
16.	Terms and Condition	:	3 (three) years maintenance cost will borne by the agency. i) Security money will be refunded to the agency in 3 (three) installment i.e. 30% of the security money will be refunded after 1 (one) year from the date of completion of work. ii) 30% of the security money will be refunded to the agency after 2 (two) years from the date of completion of work. iii) 40% of the security money will be refunded to the agency after 3 (three) years from the date of completion of work.

The tender documents and other relevant particulars [if any] may be seen by the intending tenderers during the office hours in the office of the Chairperson Board of Administrator, Balurghat Municipality. Purchase of tender Document by Cash, Earnest Money is to be deposited in the form of D.C.R. or A/C payee Bank Draft in favor of Balurghat Municipality. Application (in duplicate) along with the proof of their current credentials (in original and 1 set of Xerox) of certificate of. GST & P.T. (in form No. xix), Pan card, I.T, Trade Licence, similar Credential etc will have to be submitted to the office of the undersigned and failing which no tender paper will be issued. Submission of Original certificate is must.

Intending tenderers are requested to quote their rates after having been verified the rates with concerned schedule of rates and site condition well in advance. All documents will have to be submitted with a self-attestation with a certificate as “**produced by me**” on each document. Contractors failing to submit tender documents in the tender box will not be allowed to participate in the next two consecutive tenders if he will submit applications accordingly.

The Chairperson Board of Administrator, Balurghat Municipality reserves the right to accept or to reject any or all tender without assigning any reason thereof to the tenderers.



Chairperson
Board of Administrator
Balurghat Municipality

Memo No. 1469/1(3)/PW -1

Date. 14.09.2019

Copy forwarded for information and wide publicity through the Notice Board to:-

1. The District Magistrate, Dakshin Dinajpur, Balurghat
2. The Executive Engineer, M.E. Directorate, Malda Division, Malda ,with requested to upload it through official Website for wide publication
3. The D.I& C.O, Dakshin Dinajpur , Balurghat with a request to upload it through Official website for wide publication


Chairperson
Board of Administrator
Balurghat Municipality


Memo No. 1469/2(3)/PW -1

Date. 14.09.2019

Copy to:-

- 1 The Secretary, Dakshin Dinajpur Contractors Welfare Association, Balurghat Dakshin Dinajpur.
- 2 The Secretary, Engineers Co – Operative Association, Dakshin Dinajpur, Balurghat.
- 3 The Secretary, Labour Co – Operative Association, Dakshin Dinajpur, Balurghat.

For their information and wide publication.


Chairperson
Board of Administrator
Balurghat Municipality

Memo No. 1469/3(14)/PW -1

Date. 14.09.2019

Copy forwarded For information and necessary action

1. Smt. Arpita Ghosh , Member Board of Administrator , Balurghat Municipality
2. Sri Shankar Chakraborty , Member Board of Administrator , Balurghat Municipality
3. The Executive Officer, Balurghat Municipality
4. The Finance Officer, Balurghat Municipality
5. The Office Superintendent, Balurghat Municipality
6. The Assistant Engineer, Balurghat Municipality
7. The Sub Assistant Engineers, Balurghat Municipality
8. The Accountant, Balurghat Municipality
9. The Cashier, Balurghat Municipality
10. The Urban Planner, Balurghat Municipality
11. The Store-Keeper, Balurghat Municipality
12. Smt. J.Deb,Staf , Balurghat Municipality
13. Sri Mrinmay Das , I.T. Expert, Computer Section, directed for wide publication through Official website
14. Municipal Notice Board for wide publication


Chairperson
Board of Administrator
Balurghat Municipality