

OFFICE OF THE



BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI
BALURGHAT : DAKSHIN DINAJPUR

PH. NO : 03522 - 255450 / 255680 / 256930 / 255649 / 256931 / 255655

<<< FAX - 03522 - 255649 >>>

e-mail - bmpality@gmail.com / bmpality@hotmail.com

website : www.balurghatmunicipality.org

Memo No:- 1809 /PW(Elec)-2

Date:- 06-11-2019

NOTICE INVITING QUOTATIONS

Sealed quotations are hereby invited from the intending Govt. licensed electrical contractors having S.C.C. Part- 1,2,4,6A & 11 including credential for electrical maintenance work (L.T.O.H. / H.T.O.H.) under WBSEDCL or street light maintenance work / Street lighting arrangement under Municipality. The quotation must be accompanied with an earnest money of Rs. 10,000.00/- which is to be deposited by cash before 14.11.2019 and self attested copies of valid electrical contractors' license, S.C.C., I.T., G.S.T. and P.T. clearance certificate, credential (payment certificate), current working certificate of the electrical supervisor; Municipal provisional certificate should be enclosed with quotation.

The Quotations will be received by the undersigned up to 3.00 P.M. on 14.11.2019 through tender box and will be opened on the same date at 4.00 P.M. when the quotationers may remain present.

The contractor will submit his rate taking into consideration that no work will be undertaken in Sunday & holidays (except Durga Puja Holidays). The rate will be deducted proportionately for the days on which no compliance will be found in respect of any group or all groups in working days.

The rate should be quoted on monthly basis separately for Sl. A (i), A (ii), B (i) and B (ii). Consolidated rate of Sl. no. A & B will be considered towards fixation of lowest rate.

Description of items:-

- Sl. (A) Inspection, Checking, Repairing and maintenance of street light (Filament lamp, LED tube, Sodium light fittings, Metal halide light, C.F.L., T-5 light, L.E.D. bulb, L.E.D street light fittings etc.) under this municipality.
- i) Including materials (Materials have to be arranged by the agency concern maintaining quality).
- ii) Excluding materials (Materials to be supplied by this office).
- Sl. (B) Switching off and on of street lights within Balurghat Municipal area including repairing & maintenance of time switches.
- i) Including materials i.e. 32A MCB, 40A Isolator, Contactor, Time switch, Connector etc. (Materials have to be arranged by the agency concern maintaining quality).
- ii) Excluding materials (Materials to be supplied by this office).

CONDITION OF WORKS:-

1. The contractor who will be engaged by the Municipality shall be bound to collect the daily programme from the municipal office daily.
2. The contractor will engage 4 (four) groups of Govt. Licensed electricians for the work as per direction of the undersigned.
3. The contractor will comply with the information within 24 hours and report the office accordingly.
4. In case of supply of materials by the agency a consolidated statement of towards utilisation of materials to be maintained by the agency and must be checked and certified by the zone supervisors and SAE incharge and to be produced alongwith claim bill in original in every month.
5. In case of switching off and on the agency will submit written information to Balurghat C.C.C. regarding non-burning of street lights regularly due to short circuit & other problems of street light mains, inform such matter regularly to this office and also pursue the complains to Balurghat C.C.C. for speedy recondition.
6. The contractor shall be bound to perform the work with full responsibility. In case of any difficulty the matter should be brought to the notice of the undersigned.
7. The Municipal Authority shall have no responsibility in case of any casualty occurs for carrying this work.
8. The contractor will be engaged w.e.f. 16.11.2019 and may continue upto 31.03.2020.
9. The contractor will engage 1 (one) licensed electrician for electrical maintenance of municipal office building, kshanika, Matri sadan etc. on the working days regularly as per direction of the undersigned time to time including Sunday & Holidays.
10. The agency will inspect the street lights at night and check the same on the next day if any defect found there for burning, repair & maintain the defective parts of the Filament lamp, LED tube, Sodium light fittings, Metal halide light, C.F.L., T-5 light, L.E.D. bulb, L.E.D street light fittings etc. He will collect & submit report from and to the office regularly regarding the daily programme of repairing & maintenance of Street light.
11. In performing his above duties he will have to work in the dead lines of WBSEDCL as per consent of the Assistant Engineer, Balurghat Customer care Centre and also in consultation with S.A.E. in-charge of the work.
12. The agency will comply with the daily programme for repairing and maintenance of Street Light within 24 hours from the time of receiving the programme positively and inform accordingly.



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13. In case of switching off and on the agency will submit written information to Balurghat C.C.C. regarding non-burning of street lights regularly due to short circuit & other problems of street light mains, inform such matter regularly to this office, pursue the complains to Balurghat C.C.C. for speedy recondition and will restore the disordered time switch, cutouts etc. regularly.
14. The agency will provide 01 (one) mobile number for the purpose of receiving emergency complains for early restoration with regards to various problems of street light switching system & street light mains, which will remain open from 9.00 A.M to 9.00 P.M on every working day & holiday including Sunday.
15. The agency will inspect & report regularly regarding non-burning of street lights specially at the P.W.D. roads within this municipal area including the main municipal roads regularly and will take action accordingly towards early restoration of disordered street lights.
16. The agency should engage a dedicated team for the above mentioned work and will submit the details of the workmen such as name, address, contact number and technical qualification. He will inform us the name of the person who may be contacted during his absence.

The undersigned reserves the right to cancel or accept any quotation or all quotations without assigning any reason. The continuation of the work order may be cancelled at any time with 7 (seven) days previous notice.

Chairperson
Board of Administrator
Balurghat Municipality

Memo No:- 1809 /1(8)PW(Elec)-2

Date:- 06-11-2019

Copy to:-

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
 2. The Sub Divisional Officer, Balurghat Sadar, Dakshin Dinajpur.
 3. The District Information & Cultural Officer, Dakshin Dinajpur, Balurghat.
 4. The Executive Engineer, P.W.D., Dakshin Dinajpur, Division, Balurghat.
 5. The Executive Engineer, P.W.D. Electrical, Dakshin Dinajpur, Division, Balurghat.
 6. The Divisional Manager WBSEDCL, Dakshin Dinajpur, (D) Division, Balurghat.
 7. The Assistant Engineer, P.W.D., Balurghat Electrical Sub Division, Balurghat, Dakshin Dinajpur.
 8. The Assistant Engineer, WBSEDCL, Balurghat Group Electric Supply, Balurghat, Dakshin Dinajpur.
- For their information & wide publication through their Notice Board please.

Chairperson
Board of Administrator
Balurghat Municipality

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Memo No:- 1809 /2(13)/PW(Elec)-3

Date:- 06-11-2019

Copy to:-

1. Smt. Arpita Ghosh, Member, Board of Administrators, Balurghat Municipality.
2. Sri. Shankar Chakraborty, Member, Board of Administrators, Balurghat Municipality.
3. The Executive Officer, Balurghat Municipality.
4. The Finance officer, Balurghat Municipality.
5. The Assistant Engineer, Balurghat Municipality.
6. The S.A.E. Electrical, Balurghat Municipality.
7. Sri Agnibha Dey, S.A.E. Electrical (contractual), Balurghat Municipality.
8. The O.S., Balurghat Municipality.
9. The Accountant, Balurghat Municipality.
10. The Cashier, Balurghat Municipality.
11. Smt. J. Deb, Staff, Balurghat Municipality.

For information and necessary action

- ✓ 12. Sri Mrinmoy Das, Computer Section, Balurghat Municipality. He is requested to upload the N.I.Q. on municipal website.
13. Municipal Notice Board for wide publication.


Chairperson
Board of Administrator
Balurghat Municipality

For having the copy of this quotation notice please log on and download www.balurghatmunicipality.org