OFFICE OF THE

BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI

BALURGHAT : DAKSHIN DINAJPUR

PH. NO: 03522 - 255450 / 255680 / 256930 / 255649 / 256931 / 255655

e-mail - bmpality@gmail.com / amrut.balurghat.wb@gmail.com

website : www.balurghatmunicipality.org

Memo No: 105/BMUPHC/NUHM/20-21

Date: 07.01.2021

NOTICE FOR INVITING QUOTATION

Sealed quotations are invited from the Bonafied Firms covering rate towards

- 1. Register Book 12 No.
- 2. Register Book 8 No.
- 3. Register Book 24 No.
- 4. A4 Paper

Ranner

- 5. Cover File
- 6. Leaf File
- 7. Stapler
- 8. Metal Scale
- 9. Paper Weight
- 10. Pen (use & throw)
- 11. White board Black and Blue Marker
- 12. Whitener Pen
- 13. High Lighter Pen
- 14. Gum
- 15. Lock (7 lever)
- 16. Calculator (digital 120 steps check & correct)
- 17. Paper Punch
- 18. Mug
- 19. Steel Gamla
- 20. Wall Clock
- 21. Measuring Tape
- 22. Notice Board
- 23. Soap
- 24. Phool Jharu
- 25. Harpic
- 26. Toilet Brush
- 27. Surf
- 28. Jhul Jharu
- 29. OPD Card with Medicine Token

for all 3 UPHC under Balurghat Municipality, Balurghat, D/Dinajpur 733101.

The rates should have to be quoted separately in their letter head of the agency and to be submitted through Courier or by post.

Quotationers shall have to submit valid photo copy of valid PAN Card, GST registration certificate and trade license.

The quotation will be received on 20.01.2021 up to 3:00 p.m. and opened at 4:00 p.m. on the same date

The quotationers may remain present at the time of opening.

The rate should have to be quoted including all taxes, fitting, fixing etc.

The quotationers may contact to the Office of Balurghat Municipality, within working hours.

The undersigned is not bound to accept the lowest rate to maintain the quality of the product and reserves the right for cancellation of the quotation citing specific reason.

Memo No: 105 /1/(10)/BMUPHC/NUHM/20-21 Copy to: -

- The District Magistrate, Dakshin Dinajpur, Balurghat. 1.
- 2. The Chairperson, Board of Administrator, Balurghat Municipality
- 3. The District Information Cultural Officer, Dakshin Dinajpur, Balurghaty
- 4. Finance Officer, Balurghat Municipality
- 5-8. The Office Superintendant/Accountant/Cashier/Sri, Amitabha Chanda, Staff of Balurghat Municipality for their information & necessary action
- MUNICIPAL OFFICE NOTICE BOARD for wide publication 9.
- , 10. Official Website

Executive Officer **Balurghat Municipality** PHILAI

Date: 07.01.2021

Executive Officer Balurghat Municipality

27/1/2)

