

OFFICE OF THE  
**BALURGHAT MUNICIPALITY**



SOVA MAJUMDER SARANI  
BALURGHAT : DAKSHIN DINAJPUR

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Memo No. **775** /PW (Elec)-3

Date :- **06.07.2021**

**NOTICE INVITING QUOTATION**

Sealed quotation are hereby invited from the reputed firms for supplying electrical articles as per enclosed list and under conditions set forth below for the year 2021-2022 (i.e. from 01.08.2021 to 31.07.2022). The quotations will be received by this office upto 3.00 p.m. on 14.07.2021 and will be opened on the same date at 4.00 p.m. when the quotations may remain present.

The quotations must be accompanied with valid self attested copies of provisional certificate (Trade License), S.T, GST & P.T. clearance certificate. An earnest money amounting to Rs. 4000.00 (Rupees four thousand) only to be deposited in cash on or before 14.07.2021 during cash hours and the M.R. to be attached with the quotation.

The undersigned reserves the right to reject or accept any rate without assigning any reason and not bound to accept the lowest rate.

**Terms & Conditions :-**

1. The agency's who have credential for supplying electrical articles under Govt. department, Municipality, WBSEDCL will be eligible to participate in the quotation.
2. The articles shall have to be supplied within 7 (Seven) days from the date of receipt of supply order.
3. Successful quotationers if fail to supply the articles within the schedule date, the earnest money may be forfeited.
4. In case of Fluorescent Tube light, LED tube light, Choke, LED bulb, Time switch, Contactor rate to be quoted including rate of marking. Fluorescent Tube light, LED tube light, Choke (as BALURGHAT MUNICIPALITY No. 2021-2022). by I.C.I. paint as per direction of the office.
5. The agency will be bound to provide 1 (one) year warranty in case of LED tube , LED bulb, Time switch & Contactor.

Encl :- List of the Electrical articles.

  
Chairperson

Board of Administrator  
Balurghat Municipality

A.D. 21/06/2021

Date:- **06.07.2021**

Memo No:- **775** /1(8)/PW(Elec)-3

Copy to:-

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
  2. The Sub Divisional Officer, Balurghat Sadar, Dakshin Dinajpur.
  3. The District Information & Cultural Officer, Dakshin Dinajpur, Balurghat.
  4. The Executive Engineer, P.W.D., Dakshin Dinajpur, Division, Balurghat.
  5. The Executive Engineer, P.W.D. Electrical, Dakshin Dinajpur, Division, Balurghat.
  6. The Divisional Manager WBSEDCL, Dakshin Dinajpur, (D) Division, Balurghat.
  7. The Assistant Engineer, P.W.D., Balurghat Electrical Sub Division, Balurghat, Dakshin Dinajpur.
  8. The Assistant Engineer, WBSEDCL, Balurghat Customer Care Centre, Balurghat, Dakshin Dinajpur.
- For their information & wide publication through their Notice Board please.

  
Chairperson

Board of Administrator  
Balurghat Municipality

A.D. 21/06/2021

Date:- **06.07.2021**

Memo No:- **775** /2(10)/PW(Elec)-3

Copy to:-

1. The Executive Officer, Balurghat Municipality.
2. The Finance officer, Balurghat Municipality.
3. The Assistant Engineer in-charge, Balurghat Municipality.
4. The O.S in-charge., Balurghat Municipality.
5. The Accountant, Balurghat Municipality.
6. The Cashier, Balurghat Municipality.
7. Sri Agnibha Dey, S.A.E. Electrical (contractual), Balurghat Municipality.
8. Smt. J. Deb, Staff, Balurghat Municipality.

For information and necessary action

9.  Sri Mrinmoy Das, I.T. Support Specialist / Sri. Ramkrishna Sikdar, I.T. Coordinator, Balurghat Municipality. He is directed to upload the N.I.Q. on municipal website.
10. Municipal Notice Board for wide publication.

  
Chairperson

Board of Administrator  
Balurghat Municipality

A.D. 21/06/2021