

OFFICE OF THE  
**BALURGHAT MUNICIPALITY**



**SOVA MAJUMDER SARANI  
BALURGHAT : DAKSHIN DINAJPUR**

**PHONE NO : 03522 – 255450 / 255680 / 256930 / 255649 / 256931 / 255655**

**Memo No. 1937 /PW - 1**

**Date. 25.10.2021**

**NOTICE INVITING TENDER**

**01/BM/PW/2021-22**

Sealed tenders in printed form as specified are invited by the Chairperson, Board of Administrator, Balurghat Municipality, Balurghat, Dakshin Dinajpur for the following works from the eligible Contractors as per particulars below and will be received by within the time specified herein.

1.	Name of Work	:	As per enclosed lists in Annexure – I
2.	Estimated cost put to tender	:	As stated in the enclosed list Annexure – I
3.	Eligibility of Contractor	:	As stated in the enclosed list Annexure – I
4.	Earnest Money	:	As specified in the list Annexure – I
5.	Printed Forms in which the tender are to be submitted	:	Municipal, Tender Form.
6.	Price per set of Tender documents	:	As specified in the list Annexure – I
7.	Last date and time limit for submission of applications	:	30 - 10 – 2021 upto 1.00 P.M. At Received Section (Application must be submitted in sealed envelope and every applicant must submit separate application for separate work, failing which no tender paper will be issued)
8.	Last date and time of purchasing tender papers	:	03 – 11 - 2021 upto 3.00 P.M.
9.	Last date and time of dropping tender paper	:	08 – 11 - 2021 upto 2.00 P.M.
10.	Date and time of opening of tender at the office of the Balurghat Municipality	:	09 – 11 - 2021 at 3.00 P.M.
11.	Submission of credential	:	40% of Tendered value of similar nature of work (Last five years)
12.	Mode of issuing Tender Papers	:	Tender paper will be issued from the office of the Chairperson, Board of Administrators, Balurghat Municipality, Dakshin Dinajpur
13.	Mode of dropping of tender paper	:	In the office of the Chairperson, Board of Administrators, Balurghat Municipality by Self in Tender Box.
14.	Materials.	:	All the materials (Branded I.S.I Marked goods) to be supplied by the Agency, namely cement; - Ambuja, Ultratech, A.C.C & others Branded, Bricks: - 1st class, Sand: - Course sand (Murarai Variety), Steel: - SAIL, S.R.M.B, Elegant, Tata Tiscon, or any I.S.I. Branded, Stone:-Pakur variety all black stone, etc. i.e, all the materials to be supplied as per direction of Engineer –in- Charge and will be accepted as per his satisfaction of the quality and quantity of the materials.
15.	Time of completion of work	:	As specified in the enclosed Annexure -1
16.	Terms and Condition	:	3 (three) years maintenance cost will borne by the agency. i) Security money will be refunded to the agency in 3 (three) installment i.e. 30% of the security money will be refunded after 1 (one) year from the date of completion of work. ii) 30% of the security money will be refunded to the agency after 2 (two) years from the date of completion of work. iii) 40% of the security money will be refunded to the agency after 3 (three) years from the date of completion of work.

The tender documents and other relevant particulars [if any] may be seen by the intending tenderers during the office hours in the office of the Chairperson, Board of Administrators, Balurghat Municipality. Earnest Money is to be deposited in the form of D.C.R. or A/C payee Bank Draft in favour of Balurghat Municipality. Application (in duplicate) along with the proof of their current credentials (in original and 1 set of Xerox) clearance certificate of P.T. (in form No. xix), GST, Trade License, I.T, PAN will have to be submitted to the office of the undersigned and failing which no tender paper will be issued. Submission of Original certificate is must.

Intending tenderers are requested to quote their rates after having been verified the rates with concerned schedule of rates and site condition well in advance. All documents will have to be submitted with a self-attestation with a certificate as “produced by me” on each document. Eligible Contractors failing to submit tender documents in the tender box will not be allowed to participate in the next two consecutive tenders if he will submit applications accordingly.

The Chairperson, Board of Administrator, Balurghat Municipality reserves the right to accept or to reject any or all tender without assigning any reason thereof to the tenderer

  
 Chairperson,  
 Board of Administrators  
 Balurghat Municipality  
 25/10/21

Memo No. 1937 /1(3)/PW - 1

Date. 25/10/2021

Copy forwarded for information and wide publicity through the Notice Board to:-

1. The District Magistrate, Dakshin Dinajpur, Balurghat
2. The Executive Engineer, M.E Directorate, Malda Division.
3. The District information & cultural officer, Dakshin Dinajpur

For information and necessary action with a request to publish it in their Notice Board for wide circulation.

  
Chairperson, 25/10/21  
Board of Administrators  
Balurghat Municipality

Memo No. 1937 /2(14)/PW - 1

Date. 25/10/2021

Copy to:-

1. The Vice Chairman, Balurghat Municipality
2. The Executive Officer, Balurghat Municipality
3. The Finance Officer, Balurghat Municipality
4. The Assistant Engineer, Balurghat Municipality
5. The Sub Assistant Engineer, Balurghat Municipality
6. The Head Clerk, Balurghat Municipality
7. The Accountant, Balurghat Municipality
8. The Cashier, Balurghat Municipality
9. The Urban Planner, Balurghat Municipality
10. The Section In Charge, SSK & MDM Section, Balrghat Municipality
11. The Store Keeper, Balurghat Municipality.
12. Received Section, Balurghat Municipality
13. Sri. Mrinmay Das, Computer Section, directed to wide publication through official website.

For information and necessary action

14. Municipal Notice Board for wide publication.

  
Chairperson, 25/10/21  
Board of Administrators  
Balurghat Municipality

