

BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI
BALURGHAT : DAKSHIN DINAJPUR

PH. NO : 03522 - 255450 / 255680 / 256930 / 255649 / 256931 / 255655

<<< FAX - 03522 - 255649 >>>

e-mail - bmpality@gmail.com / bmpality@hotmail.com

website : www.balurghatpurasava.webs.com

Memo No:- 411 /PW(Elec)-3

Date:- 23.5.2022

NOTICE INVITING QUOTATIONS

Sealed quotations are hereby invited from the local reputed firms having credential for same nature of works (under reputed organization) for "Repairing & annual maintenance contract of 45 (forty five) nos. Air-conditioner machines of this municipality" for the period from 01.06.2022 to 31.05.2023 as per following specification, quantity, terms & conditions. Quotation will be received by the undersigned upto 03.00 p.m. on 30.05.2022 and will be opened on the same date at 4.00 p.m. when the questioners may remain present. Quotations must be accompanied with valid self attested copies of I.T., G.S.T. & P.T. clearance certificate, credential (completion/payment certificate), Trade License. The undersigned reserves the right to cancel or accept any or all the quotations without assigning any reason.

Sl. No.	Specification	Quantity (Nos.)	Rate to be quoted
1	Checking 45 nos. air-conditioner machines & repair if required. [Supply of spare parts, gas etc. for repairing/servicing of the air-conditioner machines including compressor].	45	For one time
2	Annual maintenance contract of air-conditioner machines including servicing, checking and testing of the machines regularly and maintenance of the same regularly if any defect found there towards smooth running. Supply of spare parts, gas etc. for repairing/maintenance/servicing of the air-conditioner machines (including compressor).	45	Per machine / per year.

Consolidated rate of total items will be considered towards fixation of lowest rate.

Location & quantity of the air-conditioner machines:-

Sl. No.	Location	Quantity
1	Main office building	9 nos. (single phase)
2	Councillors room	2 nos. (single phase)
3	Subarnatat (conference room)	2 nos. (single phase)
4	Subarnatat (conference room)	3 nos. (three phase)
5	Suresh Ranjan park guest house	6 nos. (single phase)
6	Kshanika	6 nos. (single phase)
7	Matri Sadan	14 nos. (single phase)
8	Municipal bus stand (waiting room)	3 nos. (single phase)
		Total - 45 (forty five) nos.

Terms & conditions

1. The agency will inspect every unit biweekly and will take necessary action immediately towards restoration of the same if any defect found there.
2. The agency will attend the calls from this office over telephone or otherwise within 3 hours from receiving the calls during working days and holidays and will take action accordingly towards restoration of the machines.
3. The agency will clean every unit quarterly.
4. The agency will keep a maintenance register wherein all his services to be endorsed with due certificate signed by concern employees.

ALC
Chairman
Balurghat Municipality
23.05.2022

OFFICE OF THE

BALURGHAT MUNICIPALITY



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Memo No:- 411 /1(8)/PW(Elec)-3

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Date:- 23.5.2022

Copy to:-


1. The District Magistrate, Dakshin Dinajpur, Balurghat.
2. The Sub Divisional Officer, Balurghat Sadar, Dakshin Dinajpur.
3. The District Information & Cultural Officer, Dakshin Dinajpur, Balurghat.
4. The Executive Engineer, P.W.D., Dakshin Dinajpur, Division, Balurghat.
5. The Executive Engineer, P.W.D. Electrical, Dakshin Dinajpur, Division, Balurghat.
6. The Divisional Manager WBSEDCL, Dakshin Dinajpur, (D) Division, Balurghat.
7. The Assistant Engineer, P.W.D., Balurghat Electrical Sub Division, Balurghat, Dakshin Dinajpur.
8. The Assistant Engineer, WBSEDCL, Balurghat Customer Care Centre, Balurghat, Dakshin Dinajpur

For information and wide publication through their Notice Board please.

Memo No:- 411 /2(13)/PW(Elec)-3

Copy to:-

1. Vice-Chairperson, Balurghat Municipality.
2. Sri. Bipul Kanti Ghosh, MCIC, Balurghat Municipality.
3. The Executive Officer, Balurghat Municipality.
4. The Finance Officer, Balurghat Municipality.
5. The Assistant Engineer, Balurghat Municipality.
6. The Head Clerk, Balurghat Municipality.
7. The Accountant, Balurghat Municipality.
8. The Cashier, Balurghat Municipality.
9. Sri. Agnibha Dey, S.A.E. Electrical (contractual), Balurghat Municipality.
10. Sri. Saumyadip Dey, S.A.E. Electrical (contractual), Balurghat Municipality.
11. Sri. S.Talapatra, Staff, Balurghat Municipality.
12. For information and necessary action.
13. Sri Mrinmoy Das, I.T. Support Specialist / Sri. Ramkrishna Sikdar, I.T. Coordinator, Balurghat Municipality. He is directed to upload the N.I.Q. on municipal website.
13. Municipal Notice Board for wide publication.


Chairman
Balurghat Municipality
23.05.2022
Date:- 23.5.2022


Chairman
Balurghat Municipality
23.05.2022

For having the copy of this quotation notice please log on and download www.balurghatmunicipality.org