

OFFICE OF THE
BALURGHAT MUNICIPALITY



SOVA MAJUMDER SARANI
BALURGHAT : DAKSHIN DINAJPUR

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Memo No. 1552 /G-8

Date :- 12/08/2022

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited from the reputed Agency / Supplier for supplying of Computers as per below-mentioned specification. The quotations will be received by this office up to 3.00 p.m. on 22.08.2022 and will be opened on the same date at the chamber of the undersigned at 4.00 p.m. when the quotationers may remain present.

The quotations must be accompanied with valid self-attested copies of PAN, Trade License, IT, & GST.

The undersigned reserves the right to reject or accept any rate without assigning any reason and is not bound to accept the lowest rate.

Terms & Conditions :-


1. The agencies who have credentials for supplying Computers under Govt. department or Municipality will be eligible to participate in the quotation.
2. The computers shall have to be supplied within 7 (Seven) days from the date of receipt of the supply order.
3. The agency will be bound to provide 1 (one) year warranty and free of cost servicing for these two computers including all accessories.

Sl. No.	Specification	Quantity
1	i3-Processor (11 Generation), SSD Hard Disk-500GB, 4 GB RAM, Licensed Windows 11, Original MS Office Package, HDMI Port along with 20 Inch Monitor (HP / Lenovo / Dell)	2 Nos.

Memo No:- 1552 /1(3)/G-8

Copy to:-

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
2. The Sub Divisional Officer, Balurghat Sadar, Dakshin Dinajpur.
3. The District Information & Cultural Officer, Dakshin Dinajpur, Balurghat.


Chairman
Balurghat Municipality

Date:- 12/08/2022

Memo No:- 1552 /2(12)/G-8

Copy to: -

1. The Vice-Chairman, Balurghat Municipality.
2. All the MCIC's, Balurghat Municipality.
3. The Executive Officer, Balurghat Municipality.
4. The Finance officer, Balurghat Municipality.
5. The Head Clerk, Balurghat Municipality.
6. The Accountant, Balurghat Municipality.
7. The Cashier, Balurghat Municipality.
8. Sri Mrinmoy Das, I.T. Support Specialist / Sri. Ramkrishna Sikdar, I.T. Coordinator, Balurghat Municipality. He is directed to upload the N.I.Q. on the Municipal website.
9. Municipal Notice Board for wide publication.


Chairman
Balurghat Municipality

Date:- 12/08/2022


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