

OFFICE OF THE  
**BALURGHAT MUNICIPALITY**



**SOVA MAJUMDER SARANI**  
**BALURGHAT: DAKSHIN DINAJPUR**

PHONE NO: 03522 – 255450 / 255680 / 256930 / 255649 / 256931 / 255655

Memo No. 3075 /PW -1

Date: 10/01/2023

**NOTICE INVITING TENDER**  
11/BM/PW/2022-2023

Sealed tenders in printed form as specified are invited by the Chairman, Balurghat Municipality, Balurghat, Dakshin Dinajpur for the following works from the eligible Contractors as per particulars below and will be received by within the time specified herein.

1.	Name of Work	:	As per enclosed lists in ANNEXURE - I
2.	Estimated cost put to tender	:	As stated in the enclosed lists ANNEXURE - I
3.	Eligibility of Contractor	:	Enlisted contractor of PWD. Dte, Govt Bonafide outsiders, Reputed firm, Engineers Co-Operative, having an experience of similar nature work executed under Government/Semi Government, Public Sector, Government autonomous body Municipality, Gram Panchayet within last 5(five) financial years and also should possess valid PAN card., GST registration Certificate, Professional Tax Clearance Certificate and Valid trade license, MOU / Joint Venture/ sub contract in any form will not be allowed or provided in this contract.(refer clause 6-i). Only payment certificate or completion certificate in respect of credential value may be included in NIT.
4.	Earnest Money	:	As stated in the enclosed lists ANNEXURE - I
5.	Printed Forms in which the tender are to be submitted	:	Municipal, Tender Form.
6.	Price per set of Tender documents	:	As specified in the lists ANNEXURE - I
7.	Starting date and time of purchasing tender papers.	:	11-01-2023 at 11.30 A.M.
8.	Last date and time of purchasing tender papers	:	16-01-2023 upto 2.00 P.M.
9.	Last date and time limit for submission of applications and tender paper with quoted rate.	:	20-01-2023 upto 3.00 P.M. at received Section (Application with all technical papers in sealed envelope and these two envelopes are kept in a large sealed envelope and must be submitted)
10.	Date and time of opening of tender at the office of the Balurghat Municipality	:	20-01-2023 at 3.30 P.M.
11.	Submission of credential	:	Having a credential of a similar nature of completed work of at least 40% of the estimated amount put to tender or 2 (two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender or one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value i.e, 40% of the estimated amount put to tender during the last 5 (five) financial years.
12.	Mode of issuing Tender Papers	:	Tender paper will be issued from the office of the Chairman, Balurghat Municipality, Dakshin Dinajpur
13.	Mode of dropping of tender paper	:	In the office of the Chairman, Balurghat Municipality by Self in Received section.
14.	Materials.	:	All the materials (Branded I.S.I Marked goods) to be supplied by the Agency, namely cement; - Ambuja, Ultratech, A.C.C, Bricks: - 1st class, Sand: - Course sand (Murarai Variety), Steel: - SAIL, S.R.M.B, Tata Tiscon, Adhinik, Shyam, JSW steel, or any I.S.I. Branded, Stone:-Pakur variety all black stone and others materials as per Scheduled Specification etc. i.e, all the materials to be supplied as per direction of Engineer -in- Charge and will be accepted as per his satisfaction of the quality and quantity of the materials. Before starting the work materials stacked at site.
15.	Time of completion of work	:	As stated in the enclosed lists ANNEXURE - I
16.	Terms and Condition	:	i) 3(three) years maintenance cost will be borne by the Agency ii) Security money will be refunded in two installment i.e, 30% of the security money refunded after 2(two) years from the date of completion of the work and rest 70% of the security money will be refunded after 3(three) years from the date of completion of the work

The tender documents and other relevant particulars [if any] may be seen by the intending tenderers during the office hours in the office of the Chairman, Balurghat Municipality. Purchase of tender Document by Cash, Earnest Money is to be deposited in the form of D.C.R. or A/C payee Bank Draft in favor of Balurghat Municipality. Application (in duplicate) along with the proof of their current credentials (Xerox copy) clearance certificate of P.T. (in form No. xix), GST, Trade Licence, Pan card, I.T, similar Credential etc will have to be submitted to the office of the Chairman, Balurghat Municipality and failing which tender paper will be rejected. Submission of Original certificate is must if required.

Intending tenderers are requested to quote their rates after having been verified the rates with concerned schedule of rates and site condition well in advance. All documents will have to be submitted with a self-attestation with a certificate as "produced by me" on each document. Eligible contractors failing to submit tender documents in the tender box will not be allowed to participate in the next two consecutive tenders if he will submit applications accordingly.

If any tenderer fails to produce original copies of the submitted documents or any other documents on demand of the Tender inviting authority within a specified time frame or if any deviation is detected in the submitted copies or if there addition, Earnest money deposit will stand forfeited. Besides the Chairman, Balurghat Municipality, P.O. - Balurghat, Dist.- Dakshin Dinajpur may/shall take appropriate legal action against such defaulting tenderer. The authority may ask to show original copies of all credentials, certificates, company details, partnership deeds etc. as submitted by the tenderer and allied papers in connection with this tender as and when necessary for verification purpose as per convenience of the authority during processing of this tender.

The Chairman, Balurghat Municipality reserves the right to accept or to reject any or all tender without assigning any reason thereof to the tenderers.

*M. 10/01/23*  
Executive Officer  
Balurghat Municipality

Memo No. 3075 11(3)/PW -1

Date. 10/01/2023

Copy forwarded for information and wide publicity through the Notice Board to:-

1. The District Magistrate, Dakshin Dinajpur, Balurghat
2. The Executive Engineer, M.E. Directorate, Malda Division, Malda, with requested to upload it through official Website for wide publication
3. The D.I& C.O, Dakshin Dinajpur, Balurghat with a request to upload it through Official website for wide publication

*M. 10/01/23*  
Executive Officer  
Balurghat Municipality

Memo No. 3075 12(15)/PW -1

Date. 10/1/2023

Copy to:

1. The Chairman, Balurghat Municipality
2. The Vice-Chairman, Balurghat Municipality
3. The MCIC (PW), Balurghat Municipality
4. The Tender Committee Members, Balurghat Municipality,
5. The Councillor, Ward No - 11, Balurghat Municipality
6. The Councillor, Ward No - 12, Balurghat Municipality
7. The Executive Officer, Balurghat Municipality.
8. The Finance Officer, Balurghat Municipality
9. The Assistant Engineer, Balurghat Municipality
10. The Head Clerk, Balurghat Municipality.
11. The Accountant, Balurghat Municipality
12. The Cashier, Balurghat Municipality.
13. The Received Section, Balurghat Municipality.
14. Computer Section, Balurghat Municipality for up loading at Municipal web site
15. Municipal Notice Board.

*M. 10/01/23*  
Executive Officer  
Balurghat Municipality