



OFFICE OF THE BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI

BALURGHAT : DAKSHIN DINAJPUR

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website : www.balurghatpurasava.webs.com

Memo No- 3524 /HS-20

Date:- 08.02.24

NOTICE INVITING QUOTATION

Sealed Quotations are hereby invited by the undersigned from the local Automobile workshops/Engineering firm etc towards the renovate, remodeling & up-grading the vehicle Bolero bearing no. WB62A-2452, under UPSC engaged at Poura Hospital & Matrisadan at Sanitary & Conservancy section under Balurghat Municipality.

Terms and conditions:-

- The quotation must be in enclosed proforma a of his own letter head of the firm duly signed by the proprietor of the firm along with all types of taxes.
- The quotations should have to be submitted along with Copies of updated Trade license, P. Tax, PAN Card, GST, IT return & Bank Details etc.
- The quotations to be submitted by hand to the receive counter of this office within 15.02.2024 by 2 P.M and the same will be opened at 3 P.M on the same date where quotationers may remain Present.
- The undersigned will reserve the right to cancel the quotations without assigning any reason and not bound to accept the lowest rate.
- The firm should also provide one year warranty certificate regarding mechanical error.

Specifications of the works and required rate:-

Sl No	Specifications	Required Rate (Including all taxes)
1	Up-grading of complete vehicle with renewing of body with materials and labour charges.	
2	Up-grading of suspension system including welding, denting wheel bearing, brake, gear box & all other mechanical parts.	
3	Renovating all electrical including head light, back light, horn, self stator, alternator & wiring with all parts & labour charges.	
4	Complete vehicle colouring with metal automotive paint with primer, Biolac patty surface of 2 coat final paint with all sticker & decorative items.	
Total amount =		

Executive Officer
Balurghat Municipality

Memo no :- 3524/113/H5-20

Copy to :-

- The District Magistrate, Dakshin Dinajpur, Balurghat.
- The Sub-Divisional officer, Balurghat sadar, Dakshin Dinajpur.
- The District Information & Cultural officer, Dakshin Dinajpur, Balurghat.

Date:-
08.02.24

Executive officer
Balurghat Municipality

Memo No 3524/20/H/S-20

Copy forwarded for information to:-

- The Chairman, Balurghat Municipality.
- The MCIC.....Balurghat Municipality.
- The Finance officer, Balurghat Municipality.
- The Head clerk Balurghat Municipality
- The Asst. Head Clerk, Balurghat Municipality.
- The Accountant, Balurghat Municipality.
- Receive section, Balurghat Municipality.
- Notice Board, Balurghat Municipality for Display.
- Sri Mrinmoy Das, IT support specialist / Sri Ramkrisho Sikder, IT coordinator, Balurghat Municipality, He is directed to upload the NIQ on the Municipal website

Date:-
08.02.24

Executive officer
Balurghat Municipality