



OFFICE OF THE BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI

BALURGHAT : DAKSHIN DINAJPUR

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Memo No- 1202/HS-20

Date:- 05.07.2024

NOTICE INVITING QUOTATION

Scaled quotations are hereby invited by the undersigned from the local agent/farm ^{for} the ~~the~~ registration, numbering etc of the newly procured vehicles to make the same on take of position on road for the use of 'SWM' head of Sanitary & Conservancy section of Balurghat Municipality.

Terms & Conditions:-

- The quotation must be in enclosed proforma with his/her own letter head of the farm duly signed by the proprietor of the farm along with all types of taxes.
- The quotations should have to be submitted along with copies of Trade license, P.Tax, Pan Card, Bank Details and GST certificate.
- The quotations to be submitted by hand to the receive counter of this office within 09.07.2024 by 2 p.m. and the same will be opened at 3 P.m on the same date where quotationers may remain present.
- The undersigned will reserve the right to cancel the quotations without assigning any reason and not bound to accept the lowest rate.
- The agency receiving work order must ensure the designated vehicles put into operation on the road & promptly submit all related documents to the authority of the office.

Description of the vehicles and quantity are given below:-

SL NO.	DESCRIPTION OF THE VEHICLES	QUANTITY	MENTION REQUIRED RATE PER VEHICLES ALONG WITH ALL PAPERS AS TO TAKES OFF ON ROAD.	REQUIRED RATE FOR MENTIONED QUANTITIES WITH ALL TAXES.
01	TRACTOR (Mahindra Company)	05 (Five) nos.		
				TOTAL AMOUNT=

After completion of the work & submission of the papers, the agency/firm may get the required amount that has been mentioned at the quotation.

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Copy to :-

- The District Magistrate, Dakshin Dinajpur, Balurghat.
- The Sub-Divisional officer , Balurghat sadar, Dakshin Dinajpur.
- The District Information & Cultural officer, Dakshin Dinajpur, Balurghat.

Memo No 1202/113/H/S-20.

Executive officer

Copy forwarded for information to:-

- The Chairman, Balurghat Municipality.
- The MCIC....., Balurghat Municipality.
- The Finance officer, Balurghat Municipality
- The Head Clerk , Balurghat Municipality
- The Asst.Head Clerk , Balurghat Municipality
- The Accountant Balurghat Municipality
- Receive section Balurghat Municipality
- Municipal Notice Board for wide publication.
- Sri Mrinmoy Das , IT support specialist / Sri Ramkrisho Sikder, IT cordinator,Balurghat Municipality , He is directed to upload the NIQ on the Municipal website.

Executive officer
Balurghat Municipality

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