



OFFICE OF THE BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI
BALURGHAT : DAKSHIN DINAJPUR

e-mail – bmpality@gmail.com / bmpality@hotmail.com
website : www.balurghatmunicipality.org

Memo No 2005 /HS-20

Date:- 10/09/2026

NOTICE INVITING RATE QUOTATION

Name of work: - Rent-out of Hydra vehicle alongwith fuel, driver, other staff, servicing and any maintenance expenses on monthly basis within Balurghat Municipality.

Sealed quotations are hereby invited from interested agencies as per the following terms & conditions.

Terms & Condition:-

1. The quotation must be accompanied with self attested copies of valid / updated trade license, pan card, GST etc.
2. The quotation to be submitted to the receive counter of this office on working days on or before 19.09.2026 by 2 P.M. and will be opened on same date at 3 P. M where quotationers may remain present.
3. The undersigned will reserve the right to cancel the quotation without assigning any reason & not bound to accept the highest.
4. The envelope should be superscripted as NIQ no. & date for sanitary & conservancy section of Balurghat Municipality.
5. Monthly rate must be submitted on your own letter head.
6. The office will consider the agency against the highest bid.
7. In case of any major casualty of the Hydra during his tenure, the expenses will be borne by the agency itself.
8. After ending the tenure, the condition of Hydra will be same and intact as it was handed to him.
9. One month's rent must be deposited in advance at the municipality.
10. The rent must be deposited at the municipality between the 1st to 5th of every month.
11. The agency shall be obliged to provide the Hydra vehicle in a timely manner as required by the municipality.
12. A licensed driver must obtain authorization from the municipality to drive a 'Hydra' vehicle.

Memo no:- 2005/1(3) /HS-20

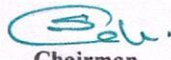
copy to :-

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
2. The Sub-Division officer, Balurghat sadar, Dakshin Dinajpur.
3. The District Information & Cultural officer, Dakshin Dinajpur, Balurghat.

Memo no:- 2005/2(10) /HS-20

Copy forwarded for information to:-

- 1) The Vice Chairman, Balurghat Municipality.
- 2) The MCIC, Balurghat Municipality.
- 3) The Executive Officer, Balurghat Municipality.
- 4) The Finance officer, Balurghat Municipality.
- 5) The Head clerk Balurghat Municipality
- 6) The Asst. Head Clerk, Balurghat Municipality.
- 7) The Accountant, Balurghat Municipality.
- 8) Receive section, Balurghat Municipality.
10. Sri Mrinmoy Das, IT support specialist / Sri Ramkrisho Sikder, IT coordinator, Balurghat Municipality, He is directed to upload the NIQ on the Municipal website.


Chairman
Balurghat Municipality
Date:- 10/09/2026


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