OFFICE OF THE
BALURGHAT MUNICIPALITY
SOVA MAJUMDER SARANI
BALURGHAT : DAKSHIN DINAJPUR
PH. NO : 03522 – 255450 / 255680 / 256930 / 255649 / 256931 / 255655
e-mail – bmpality@gmail.com / bmpality@hotmail.com
website : www.balurghatpurasava.webs.com

Memo No 2995 **/HS-20** **Date:-** 19.11.2026

NOTICE INVITING QUOTATION

Sealed quotation are hereby invited by the undersigned from the local farm or workshops etc towards the procurement of 50(Fifty) nos Shovel,50 (Fifty) nos Cutting Spade & 30 (Thirty) nos of Bamboo basket (Jhuri) engaged at "SWM" head under Sanitary & Conservancy section of Balurghat Municipality.

Terms & Condition:-

1. The quotation must be accompanied with self attested copies of valid / updated trade license, pan card, IT & GST etc.
2. The quotation to be submitted to the receive counter of this office on working days on or before 26.11.2026 by 2 PM and the same will be opened at 3 P.M on the same date where quotationers may remain Present.
3. The undersigned will reserve the right to cancel the quotation without assigning any reason & not bound to accept the lowest.
4. The supply of items shall strictly be as per the requirements & specifications.
5. The envelops should be superscripted as NIQ no. & date for sanitary & conservancy section of Balurghat Municipality.

Specification of the items of the following items and required rate:-

SL NO.	Items Name & Brand	QUANTITY	REQUIRED RATE WITH LESS SCRAP VALUE OF BATTERY (INCLUDING ALL TAXES)
01	SHOVEL	50 (FIFTY) NOS NOS	
02	CUTTING SPADE	50 (FIFTY) NOS NOS	
03	BAMBOO BASKET (JHURI)	30 (THIRTY) NOS NOS	
			TOTAL=

Chairman
Balurghat Municipality

Memo no:- 2995/1(3) **/HS-20** **Date:-** 19.11.2026

copy to **:-**

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
2. The Sub-Division officer, Balurghat sadar, Dakshin Dinajpur.
3.The District Information & Cultural officer, Dakshin Dinajpur, Balurghat.

Chairman
Balurghat Municipality

Memo No 2995/2(12) **/HS-20** Date:- 19.11.2026

Copy forwarded for information to:-

1) The Vice Chairman, Balurghat Municipality.
2) The MCIC ....., Balurghat Municipality.
3) The Finance officer, Balurghat Municipality.
4) The Executive Officer, Balurghat Municipality
5) The O.S. Balurghat Municipality
6) The Asst. Head Clerk, Balurghat Municipality.
7)The Accountant, Balurghat Municipality.
8) Urban Planer, Balurghat Municipality.
9) Sri Amitabha Chanda, In-Charge Health Section, Balurghat Municipality.
10) Receive section, Balurghat Municipality.
11)Notice Board, Balurghat Municipality for Display.
12) Sri Mrinmoy Das, IT support specialist / Sri Ramkrisho Sikder, IT cordinator,Balurghat Municipality , He is directed to upload the NIQ on the Municipal website.

Chairman
Balurghat Municipality